



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 04/11/25

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00000864**

**Stephanie Voss \$128.31**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

**Return Voucher Form**

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	4/14/2025	\$ 128.31 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2025-00001138 ✓ KC

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 28451

PURCHASED FROM:

Stephanie Voss KC

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Travel Expenses, Other - Travel 2005-007-55-902 - Travel 2,000.00  ✓ March 2025	2,000.0000	\$2,000.00
<b>TOTAL DUE</b>					<b>\$2,000.00</b>

**RECEIVED**  
APR 10 2025  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
**NOT** statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

**IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO**

FILED  
2025 APR -9 PM 5:35

PROBATE/JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDELL

)

JUVENILE COURT  
EXPENDITURES  
VOSS, STEPHANIE

)

) **PROPER ADMINISTRATIVE ORDER**

) **2025-135**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$128.31 (One Hundred Twenty Eight Dollars and Thirty One Cents) from 2005-007-55-902 payable to VOSS, STEPHANIE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDELL, JUDGE

*cc 4/9/2025*

CC: Fiscal Director

**Geauga County  
Mileage/Miscellaneous Reimbursement Voucher  
for ALL that follow IRS Standard Mileage - 2025**

PRINT EMPLOYEE NAME Stephanie Voss

DEPARTMENT Juvenile Probation

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
3/3/25	231 Main St Chardon	office to home appt to field appt to office	25JD28Middlefield/25JD14Chardon/office	30.50	
3/3/25	231 Main St Chardon	home appt to home minus commute (17.2)	24JD143Chagrin Falls/S. Russell	7.10	
3/13/25	231 Main St Chardon	home appt to home minus commute (17.2)	25JD20Bainbridge/SRussell	8.00	
3/11/25	231 Main St Chardon	home appts to home minus commute (17.2)	25JD28Middlefield/24JD155Chardon/SRussell	29.40	
3/14/25	SRussell	home to school appt to office minus commute (17.2)	24JD143Bainbridge/Chardon	6.60	
3/18/25	231 Main St Chardon	home appt to home minus commute (17.2)	25JD20Bainbridge/SRussell	8.00	
3/24/25	SRussell	home to home appt to office minus commute (17.2)	25JD20Bainbridge/Chardon	7.00	
3/24/25	231 main st chardon	home appts to agency appt to home appt to home minus commute (17.2)	23JD195/24JD155/24JD6/24JD196Chardon/SRussell	17.00	
3/25/25	231 main st chardon	home appt to field appt to home minus commute (17.2)	24JD192Chagrin Falls/SRussell	2.40	
3/26/25	231 main st chardon	home appt to home minus commute (17.2)	24JD198 Burton/SRussell	5.40	
Column Totals				A	
				B	
				C	
					\$ 84.98
					\$ 84.98

*total 31*  
*\$128.00*  
*uk*

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

**ORIGINAL RECEIPTS MUST BE ATTACHED**

*Stephanie Voss*  
Employee Signature

*Beth Williams*  
Department Head Signature

*4/1/25*  
Date

Total Mileage Amount (A) X .700\*\*  
Total Reimbursement (B) + (C)

Commissioners-Approved 01/07/2025  
Effective 01/01/2025

**Geauga County  
 Mileage/Miscellaneous Reimbursement Voucher  
 for ALL that follow IRS Standard Mileage - 2025**

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
3/28/25	231 main st chardon	office to home appt to office	25JD28Middlefield/Chardon	29.50	
3/31/25	231 main st chardon	/24JD199twinsburg/SRussell - home appt to agency appt to field appt to home minus commute (17.2)	24JD192ChagrinFalls/24JD1698Bedford/	32.40	
Column Totals				61.90	

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X .700\*\*  
 Total Reimbursement (B) + (C)

Column Totals A  61.90  
 B   
 C   
**\$ 43.33**

**ORIGINAL RECEIPTS MUST BE ATTACHED**

Employee Signature: [Signature] Date: 4/1/25  
 Department Head Signature: Beth Williams Date: 4-2-25  
 Kimbrough  
 Revised 01/09/2025 RHL  
 Approved 01/07/2025  
 Commissioners Approved 01/07/2025  
 Rate effective 01/01/2025