



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 04/17/25

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00000933**

**Samuel Matthews \$47.00**

|  |
|--|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover         |
| <input type="checkbox"/> Incorrect Account Number                      |
| <input type="checkbox"/> Incorrect Remit Address                       |
| <input type="checkbox"/> Insufficient Cash Balance Available           |
| <input type="checkbox"/> Batch not Approved in New World               |
| <input type="checkbox"/> Insufficient Balance Available on PO          |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature        |

|   |
|---|
| <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Voucher Amount     |
| <input type="checkbox"/> Incorrect G/L Date           |
| <input type="checkbox"/> Expense Precede Encumbrance  |
| <input type="checkbox"/> Remit Copy Missing           |
| <input type="checkbox"/> Due Date Deadline Missed     |
| <input checked="" type="checkbox"/> Other             |

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$30,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

|                                 |             |
|---------------------------------|-------------|
| FOR AUDITORS USE ONLY           | Date: _____ |
| Then and Now Certificate: _____ |             |
| Warrant Received by: _____      |             |
| Date: _____                     |             |

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

|             |              |                |
|-------------|--------------|----------------|
| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
|             | 4/21/2025    | \$ 47.00 ✓     |
| P.O. DATE   | ADJUSTMENT   | ACCOUNT NO.    |
| 01/03/2025  | dr.          |                |
| 1099 AMT.   | cr.          |                |

PURCHASE ORDER NO. 225-00001151 ✓ KC

|  |
|--|
| GEAUGA CO. BOARD OF COMMISSIONERS:<br>SESSION _____<br>RESOLUTION _____<br>JOURNAL _____<br>PAGE _____<br>BUDGET APPROVAL - ENCUMB _____ VOUCHER _____ |
|--|

VENDOR I.D. NO. 11766

**Samuel Matthews**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly*  
DEPARTMENT HEAD SIGNATURE

| QUANTITY  | UNIT | FUND | DESCRIPTION  | UNIT COST   | TOTAL COST  |
|-----------|------|------|--|-------------|-------------|
| 1.0000    | Each | 1001 | Other Expenses - Other<br>1001-007-02-901 - Other 30,000.00<br><br>✓ Training - Feb-March 2025 ✓ ✓ | 30,000.0000 | \$30,000.00 |
| TOTAL DUE |      |      |  |             | \$30,000.00 |

**RECEIVED**  
APR 16 2025  
Geauga County Auditor

**Presented by Court as a  
courtesy only,  
NOT statutorily required**  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
COMMON PLEAS COURT  
2025 APR 16 AM 11:58

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE: ) JUDGE TIMOTHY J. GRENDALL  
)  
JUVENILE COURT )  
EXPENDITURES )  
MATTHEWS, SAMUEL R ) **PROPER ADMINISTRATIVE ORDER**  
) **2025-147**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$47.00 (Forty Seven Dollars and No Cents) from 1001-007-02-901 payable to MATTHEWS, SAMUEL R, for court security training, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
\_\_\_\_\_  
TIMOTHY J. GRENDALL, JUDGE

*in 4/16/2025*

CC: Fiscal Director





RANGE & GUN SHOP  
 12375 Kinsman Rd., Bldg. G-2  
 Newbury, Ohio 44065  
 440-739-4110  
 firststrikerange.com

FIRST STRIKE  
 SHOOTING RANGE  
 12375 KINSMAN RD  
 BLDG G-2  
 NEWBURY, OH 44065  
 440/279-3714

03/26/2025 15:57

Sale

Trans Number: 5  
 Batch #: 85001

MASTERCARD CHIP  
 Contactless  
 \*\*\*\*\*4806 \*\*/\*\*

AMOUNT: \$25.84

Resp: APPROVED  
 Code: 029121  
 Ref #: 30727495

App Name: Mastercard  
 AID: A000000041010  
 TVR: 0000008001

Thank You!  
 CUSTOMER COPY

| Customer Order # |             | Date    | 3-26-2025 |
|------------------|-------------|---------|-----------|
| Driver License # |             | Phone # |           |
| Sold To          |             | Address |           |
| City             |             | State   | Zip       |
| Qty              | Description | Amt     | Total     |
| 1                | Range Fee   | 22.00   | 22.00     |
| 3                | Targets     | 1.50    | 4.50      |
| Received by      |             | Tax     | Total     |
|                  |             |         | 25.84     |

Thank You!

**Geauga County  
Mileage/Miscellaneous Reimbursement Voucher  
for ALL that follow IRS Standard Mileage - 2025**

PRINT EMPLOYEE NAME Samuel Matthews

DEPARTMENT Juvenile

| DATE                 | ORIGIN  | PURPOSE OF TRAVEL                    | DESTINATION | MILEAGE          | MISC. AMOUNT |
|----------------------|---|--------------------------------------|-------------|------------------|--------------|
| 2/7/2025             | <del>231 Main St, Chardon</del><br>Range training, RT | <del>12375 Kinsman rd, Newbury</del> |             | <del>16.00</del> |              |
| 2/7/2025             | Range training (24.20 - tax of 0.70 = 23.50)          |                                      |             |                  | 23.50        |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
|                      |   |                                      |             |                  |              |
| Column Totals        |   |                                      |             | A                | B            |
| Total Mileage Amount |   |                                      |             | (A) X .700**     | C            |
| Total Reimbursement  |   |                                      |             | (B) + (C)        |              |

Column Totals A: 16.00  
 Total Mileage Amount (A) X .700\*\* = \$ 11.20  
 Total Reimbursement (B) + (C) = \$ 34.70

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Employee Signature: Samuel Matthews Date: 4-2-25  
 Department Head Signature: [Signature]  
 ORIGINAL RECEIPTS MUST BE ATTACHED  
 Approved 01/07/2025  
 Approved 01/07/2025



RANGE & GUN SHOP  
 12375 Kinsman Rd., Bldg. G-2  
 Newbury, Ohio 44065  
 440-739-4110  
 firststrikerange.com

| Customer Order # | Date            |       | 2-7-2025 |
|------------------|-----------------|-------|----------|
| Driver License # | Phone #         |       |          |
| Sold To          | samuel Matthews |       |          |
| Address          | City            | State | Zip      |
| Qty              | Description     | Amt   | Total    |
| 1                | Range Time      | 22.00 | 0        |
| 3                | Targets         | 1.50  | 23.50    |
|                  |                 | Tax   |          |
| Received by      |                 |       | Total    |
|                  |                 |       | 24.20    |

FIRST STRIKE  
 SHOOTING RANGE  
 12375 KINSMAN RD  
 BLDG G-2  
 NEWBURY, OH 44065  
 440/279-3714

02/07/2025 14:46

Sale

Trans Number: 9  
 Batch #: 38001  
 MASTERCARD CHIP  
 \*\*\*\*\*2753 \*\*/\*\*  
 AMOUNT: \$24.20  
 Resp: APPROVED  
 Code: 007024  
 Ref #: 12697577  
 App Name: Mastercard  
 AID: A0000000041010  
 TVR: 0000008001

Thank You!  
 CUSTOMER COPY

Thank You!