



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 04/17/25

To: Elected Official, Department head, or Accounting Staff of **Probate**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-0000931**

**Swift Information Technology Consulting \$300.00**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$9,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDMISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	4/21/2025	\$ 300.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2025-00001133 ✓ KC

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 14551

PURCHASED FROM:

Swift Information Technology Consulting

INVOICE TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly Gauri*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 9,000.00  1168d	9,000 0000	\$9,000.00
TOTAL DUE					\$9,000.00

RECEIVED  
APR 16 2025  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
COMMON PLEAS COURT  
2025 APR 16 AM 11:58

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:  
  
PROBATE COURT  
EXPENDITURES  
SWIFT INFORMATION  
TECHNOLOGY CONSULTING, INC.

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2025-76

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$300.00 (Three Hundred Dollars and No Cents) from 1001-008-00-701 payable to SWIFT INFORMATION TECHNOLOGY CONSULTING, INC., for supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

*cc 4/16/2025*

CC: Fiscal Director

# INVOICE

Swift Information Technology  
Consulting, Inc  
277 Liberty Ln  
Salem, OH 44480

info@swiftco.com  
419.234.3303  
https://swiftco.com



Bill to  
Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

Ship to  
Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

## Invoice details

Invoice no.: 1168 ✓  
Terms: Net 30 ✓  
Invoice date: 03/04/2025 ✓  
Due date: 04/03/2025

#	Product or service	Description	Qty	Rate	Amount
1	Annual Subscription/Support	Adobe Pro annual	1	\$300.00	\$300.00
2	Annual Subscription/Support	Check Point support	2	\$825.00	\$1,650.00
3	Annual Subscription/Support	Security Access Control Support	1	\$2,000.00	\$2,000.00
4	Annual Subscription/Support	Whereby video conferencing	1	\$360.00	\$360.00
5	Annual Subscription/Support	SendLayer	1	\$180.00	\$180.00
6	Annual Subscription/Support	SSL Certificate for website	1	\$200.00	\$200.00
7	Hardware	Replacement APC batteries for server room	1	\$1,600.00	\$1,600.00
8	Hardware	Spare drives for NAS units	1	\$700.00	\$700.00
9	Hardware	Printer tones restock		2025-1150 ✓ \$300.00	\$300.00
10	Annual Subscription/Support	Microsoft Email Annual Licenses	35	\$48.00	\$1,680.00

## Ways to pay

BANK

Total

~~\$300.00~~ **\$8,970.00**

Overdue

04/03/2025 *KL*