



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **04/29/2025**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00001039**

**American Business Forms \$900.22**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$9,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	5/5/2025	\$ 900.22 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2025-00001133 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 1780

PURCHASED FROM:

American Solutions for Business

INVOICE TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 9,000.00  7994071 - 2025	9,000.0000	\$9,000.00
TOTAL DUE					\$9,000.00

RECEIVED  
APR 29 2025  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT  
2025 APR 28 PM 2:20

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:  
  
PROBATE COURT  
EXPENDITURES  
AMERICAN BUSINESS FORMS

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2025-77

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$900.22 (Nine Hundred Dollars and Twenty Two Cents) from 1001-008-00-701 payable to AMERICAN BUSINESS FORMS, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

*re 4/28/2025*

CC: Fiscal Director



Toll-Free: (800) 862-3690  
Direct: (320) 634-5471

**Remit To:**  
American Solutions for Business  
8479 Solution Center  
Chicago IL 60677-8004

Invoice Date 4/2/25	Account Number ASB000000438874	Invoice Number INV07994071
Invoice Amount Payable in USD 900.22		Amount Paid

GEAUGA COUNTY PROBATE  
231 MAIN STREET, STE 200  
CHARDON OH 44024

Ship to: Geauga County Probate  
ATTN: Justine Prall  
231 Main Street, Ste 200  
Chardon OH 44024

Please Remit Top Portion with Payment

**Customer Invoice**

Invoice Date 4/2/25	Order Date 2/27/25	Ship Via UPS 3RD PARTY	Sales Order No 0000007668	Customer PO Number		
Customer Account Number ASB000000438874	Invoice Number INV07994071	Terms Net 30	Sales Associate 01201-Osler Sales			
Ship Date	PO#	Quantity Shipped	Description	Unit Price	Unit	Extended Amount
3/17/25		1.0000	MARRIAGE LICENSE SETS Marriage License Sets	880.0000	M	880.00
3/17/25		1.0000	Freight	20.2200	EA	20.22

Notes:

Net 30

**CUSTOM PRINT SOLUTIONS**  
Commercial & Digital Print  
Direct Mail  
Labels & Tags  
Business Stationery  
Interior & Exterior Signage  
Catalogs & Magazines

**PROMOTIONAL PRODUCTS**  
Apparel & Uniforms  
Drinkware  
Pens & Notebooks  
Bags & Totes  
Tech Items  
Caps & Headwear

**ADDITIONAL SOLUTIONS**  
eCommerce Solutions  
Design Services  
Office Products  
Fixtures & Displays  
Kitting & Fulfillment  
Custom Packaging

Subtotal	900.22
Surcharge	0.00
Discount	0.00
Taxes	0.00
Deposit	0.00
Amount Due - in USD	900.22

Thank you for thinking of American Solutions for Business  
P.O. Box 218 | Glenwood, MN 56334  
Phone: (800) 862-3690 | Fax: (320) 634-5265

Customer Invoice