



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **04/29/2025**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00001040**

**Geauga Credit Union \$195.00**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher or invoice. Credit card utilized was not certified for use.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)



FILED  
IN COMMON PLEAS COURT  
2025 APR 28 PM 2:20  
PROBATE/JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

**IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO**

IN RE: ) JUDGE TIMOTHY J. GRENDALL  
)  
JUVENILE COURT )  
EXPENDITURES ) **PROPER ADMINISTRATIVE ORDER**  
**GEAUGA CREDIT UNION** ) **2025-171**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$195.00 (One Hundred Ninety Five Dollars and No Cents) from 1001-007-02-902 payable to GEAUGA CREDIT UNION, for 2025 InterCourt Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
\_\_\_\_\_  
TIMOTHY J. GRENDALL, JUDGE

*ke 4/20/2025*

CC: Fiscal Director



**Account Summary**

Credit Limit \$6,000.00  
 Billing Cycle 03/18/2025  
 Days In Billing Cycle 30  
 Purchases and Other Charges + \$128.92  
 Cash + \$0.00  
 Balance Transfer + \$0.00  
 Credits - \$0.00  
 Payments - \$0.00

**TOTAL ACTIVITY** **\$128.92** ✓

**Account Inquiries**

Call us at: (800) 322-8472  
 Lost or Stolen Card: (727) 570-4881

Write us at PO BOX 30495, TAMPA, FL 33630-3495

**Cardholder Account Summary**

Trans Date	Post Date	Reference Number	Description	Amount
03/04	03/06	74692165064104184865188	CREDIT VOUCHER SHERATON COLUMBUS HOTE COLUMBUS OH	66.08 -
03/14	03/16	24755425074260744807055	HILTON HOTELS 614-4145000 OH	195.00 ✓

**Additional Information About Your Account**

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO [WWW.EZCARDINFO.COM](http://WWW.EZCARDINFO.COM) AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GEAUGA CU  
 PO BOX 839  
 BURTON OH 44021-0839



**Account Number**  
 #### #### #### 0162

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

**Closing Date** 03/18/25  
**Total Activity** \$1,298.96

\*\*Memo Statement \*\* No Payment Required

\$

GEAUGA PROBATE JUVE COURT  
 GEAUGA PROBATE JUVE COURT  
 231 MAIN ST.  
 2ND FLOOR  
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA  
 PO BOX 4521  
 CAROL STREAM IL 60197-4521



# Hilton

HOTELS & RESORTS

HILTON - COLUMBUS@EASTON  
3900 CHAGRIN DRIVE  
COLUMBUS, OH 43219  
United States of America  
TELEPHONE 614-414-5000 • FAX 6144145100  
Reservations  
www.hilton.com or 1 800 HILTONS

Williams, Beth ✓

231 MAIN ST  
2ND FLOOR  
CHARDON OH 44024  
UNITED STATES OF AMERICA

Room No: 275/Q2SO  
Arrival Date: 3/13/2025 4:46:00 PM  
Departure Date: 3/14/2025  
Adult/Child: 1/0  
Cashier ID: PATIRISH  
Room Rate: 195.00  
AL:  
HH #  
VAT #  
Folio No/Che 1824485 A

Confirmation Number: 3195688453

HILTON - COLUMBUS@EASTON 3/14/2025 3:14:00 AM

DATE /	REF NO	DESCRIPTION	CHARGES /
3/13/2025	7730818	GUEST ROOM EXEMPT	\$195.00
		WILL BE SETTLED TO VS*0162	\$195.00
		EFFECTIVE BALANCE OF	\$0.00

**RECEIVED**  
APR 29 2025  
Geauga County Auditor

# Travel Expense Request

Auditor's Number:

2025-1543

Date: 1/14/2025 Department: Juvenile  
Convention, Meeting, Etc.: 2025 InterCourt Conference  
Location: Columbus, OH Reason: conference  
Dates of Travel: March 13-14, 2025 Dates of Event: March 13-14, 2025  
Employees Attending: Beth Williams (List Names)

Hotel	\$195.00
Food	\$80.00
Mileage	\$195.00
Registration	\$285.00
Other	\$45.00
<b>Total</b>	<b>\$800.00</b>

Account: 1001-007-02-902 Travel

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly [Signature]

Department Head Signature

1/13/2025

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 800.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By: [Signature]  
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 1/14/2025 25-007, Journal No. 97.

Original: Above Department

Copy: Auditor

Copy: Commissioner

[Signature]  
Clerk, Geauga Co. Bd. of Commissioners

Hotel	\$ 195.00	Departure Date	
Food		Departure Time	
Mileage		am / pm	
Registration		Return Date	
Other		Return Time	
Total	\$ 195.00	am / pm	

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: [Signature]  
Title: Office Manager  
Approved by: [Signature]

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required