



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 05/23/2025

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00001220**

**Heather Mountsier \$184.45**

|  |
|--|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover         |
| <input type="checkbox"/> Incorrect Account Number                      |
| <input type="checkbox"/> Incorrect Remit Address                       |
| <input type="checkbox"/> Insufficient Cash Balance Available           |
| <input type="checkbox"/> Batch not Approved in New World               |
| <input type="checkbox"/> Insufficient Balance Available on PO          |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature        |

|   |
|---|
| <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Voucher Amount     |
| <input type="checkbox"/> Incorrect G/L Date           |
| <input type="checkbox"/> Expense Precede Encumbrance  |
| <input type="checkbox"/> Remit Copy Missing           |
| <input type="checkbox"/> Due Date Deadline Missed     |
| <input checked="" type="checkbox"/> Other             |

Solution: No original signature on the voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-8001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

|                                 |             |
|---------------------------------|-------------|
| FOR AUDITORS USE ONLY           | Date: _____ |
| Then and Now Certificate: _____ |             |
| Warrant Received by: _____      |             |
| Date: _____                     |             |

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

|             |              |                |
|-------------|--------------|----------------|
| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
|             | 5/27/2025    | \$ 184.45      |
| P.O. DATE   | ADJUSTMENT   | ACCOUNT NO.    |
| 01/03/2025  |              |                |
| 1099 AMT.   |              |                |
|             |              |                |

PURCHASE ORDER NO. 2025-00001138

|  |
|--|
| GEAUGA CO. BOARD OF COMMISSIONERS:<br>SESSION<br>RESOLUTION<br>JOURNAL<br>PAGE<br>BUDGET APPROVAL - ENCUMB _____ VOUCHER _____ |
|--|

VENDOR I.D. NO. 5267

PURCHASED FROM:  
Heather Mountsier

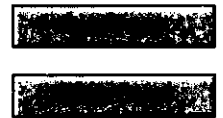
**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

  
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION  | UNIT COST  | TOTAL COST |
|----------|------|------|--|------------|------------|
| 1.0000   | Each | 2005 | Travel Expenses, Other - Travel<br>2005-007-55-902 - Travel 2,000.00 | 2,000.0000 | \$2,000.00 |
|          |      |      | April 2025   |            |            |
|          |      |      | <b>RECEIVED</b><br>MAY 21 2025<br>Geauga County Auditor              |            |            |
|          |      |      |  | TOTAL DUE  | \$2,000.00 |

Presented by Court as a  
courtesy only,  
**NOT** statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

**Geauga County**  
**Mileage Miscellaneous Reimbursement Voucher**  
**for ALL that follow IRS Standard Mileage - 2025**



PRINT EMPLOYEE NAME Heather Mountsier

DEPARTMENT Juvenile Probation

| DATE            | ORIGIN  | DESTINATION         | MILEAGE  | MISC. AMOUNT |
|-----------------|---|---------------------|----------|--------------|
|                 | PURPOSE OF TRAVEL                                       |                     |          |              |
| 04/04/25        | 231 Main Street Chardon 44024                           | Cleveland           | ✓ 42.10  | ✓            |
|                 | Field Visit 24JD182 ROUNDTRIP                           |                     |          |              |
| 04/04/25        | 231 Main Street Chardon 44024                           | Chardon, Home       | ✓ 5.80   | ✓            |
|                 | Home Visit 25JD047, Home (less normal 12 mile commute)  |                     |          |              |
| 04/07/25        | 231 Main Street Chardon 44024                           | Grove City PA, Home | ✓ 149.00 | ✓            |
|                 | Field Visit 24JD162, Home (less normal 12 mile commute) |                     |          |              |
| 04/08/25        | 231 Main Street Chardon 44024                           | Chardon             | ✓ 4.30   | ✓            |
|                 | Home Visit 25JU061 ROUNDTRIP                            |                     |          |              |
| 04/14/25        | 231 Main Street Chardon 44024                           | Chardon             | ✓ 4.70   | ✓            |
|                 | Home Visit 25JD047 ROUNDTRIP                            |                     |          |              |
| 04/15/25        | 231 Main Street Chardon 44024                           | Chardon             | ✓ 4.70   | ✓            |
|                 | Home Visit 25JD047 ROUNDTRIP                            |                     |          |              |
| 04/16/25        | 231 Main Street Chardon 44024                           | Chagrin Falls, Home | ✓ 18.40  | ✓            |
|                 | Home Visit 25JT029, Home (less normal 12 mile commute)  |                     |          |              |
| 04/17/25        | 231 Main Street Chardon 44024                           | Chardon             | ✓ 1.80   | ✓            |
|                 | School Visit 2023-JU-10-0569 ROUNDTRIP                  |                     |          |              |
| 04/17/25        | 231 Main Street Chardon 44024                           | Chardon, Home       | ✓ 12.40  | ✓            |
|                 | Field Visit 24JD161, Home (less normal 12 mile commute) |                     |          |              |
| 04/23/25        | 231 Main Street Chardon 44024                           | Chardon, Home       | ✓ 0.70   | ✓            |
|                 | Home Visit 24JD055, Home (less normal 12 mile commute)  |                     |          |              |
| Column Totals A |   |                     | ✓ 243.90 | B            |

*total*  
*\$ 184.45*  
*ve*

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X 700\*\* \$ 170.73  
 Total Reimbursement (B) + (C) **\$ 170.73**

*184.45*  
*LMW*

**ORIGINAL RECEIPTS MUST BE ATTACHED**

*Heather Mountsier* 5/5/2025  
 Employee Signature Date

*Beth Williams* 5/5/25  
 Department Head Signature

IRS rate effective 01/01/2025  
 Columns 10/07/2025

