



Auditor  
Charles E. Walder

*Chief Fiscal Officer*

**Return Voucher Form**

Date: 05/29/25

To: Elected Official, Department head, or Accounting Staff of **Probate**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00001287**

**Geauga Credit Union \$1401.98**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio March 31, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$3,037.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**

GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	6/2/2025	\$ 1,401.98 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
03/31/2025		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2025-00002221 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:  
SESSION \_\_\_\_\_  
RESOLUTION \_\_\_\_\_  
JOURNAL \_\_\_\_\_  
PAGE \_\_\_\_\_  
BUDGET APPROVAL - ENCUMB \_\_\_\_\_ VOUCHER \_\_\_\_\_

VENDOR I.D. NO. \_\_\_\_\_ 1704

PURCHASED FROM:

Geauga Credit Union

**INVOICE TO:**

GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*[Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - Travel 2080-008-00-902 - Travel 3,037.00  Hotel & Meals for BG, SM & JR	3,037.0000	\$3,037.00
TOTAL DUE					\$3,037.00

Presented by Court as a  
courtesy only,  
**NOT** statutorily required

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

**IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO**

FILED  
IN THE COURT OF COMMON PLEAS

2025 MAY 28 PM 12:25

PROBATE/JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE: ) JUDGE TIMOTHY J. GRENDALL  
)  
PROBATE COURT )  
EXPENDITURES ) **PROPER ADMINISTRATIVE ORDER**  
GEAUGA CREDIT UNION ) **2025-98**

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,401.98 (One Thousand Four Hundred One Dollars and Ninety Eight Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2025 OBACOA Spring Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

# Travel Expense Request

Auditor's Number:

2025-2021

Date: March 31, 2025 Department: Probate

Convention, Meeting, Etc.: 2025 OBACOA Spring Conference

Location: Newark, OH Reason: conference

Dates of Travel: April 29 - May 2, 2025 Dates of Event: April 30 - May 2, 2025

Employees Attending: John Ralph, Sam Matthews, & Bonnie Glavic (List Names)

Account: 2080-008-00-902 Travel \*LIFE\*

Estimated Expenses:	
Hotel	\$1,215.00 ✓
Food	\$175.00 ✓
Mileage	\$450.00 ✓
Registration	\$1,047.00 ✓
Other	\$150.00 ✓
<b>Total</b>	<b>\$3,037.00</b> ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly  
Department Head Signature

3/31/2025  
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 3,037.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: TK  
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 4/30/2025 26-058, Journal No. 98.

Original: Above Department  
Copy: Auditor  
Copy: Commissioner

Christine Blain  
Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:			
Hotel	\$ 1,386.98	Departure Date	
Food	\$ 15.00	Departure Time	
Mileage		am / pm	
Registration		Return Date	
Other		Return Time	
<b>Total</b>	<b>\$ 1,401.98</b>	am / pm	

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
I hereby certify the actual expenses to be correct:

Signature: [Signature]  
Title: Office Manager  
Approved by: Kimberly

Partial Payment

Final Payment



GEAUGA PROBATE JUVENILE COURT  
 GEAUGA PROBATE JUVENILE COURT  
 Account Number: ##### 0162

Statement Closing Date:  
 May 18, 2025

Summary of Account Activity		
Previous Balance		\$ 965.75
Payments	-	\$195.00 -
Other Credits	-	\$99.08 -
Other Debits	+	\$0.00
Purchases	+	\$1,401.98
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
<b>NEW BALANCE</b>		<b>\$ 2,073.65</b>
Credit Limit		\$20,000.00
Available Credit		\$17,926.35
Available Cash		\$17,926.35
Amount Disputed		\$0.00
Statement Closing Date		05/18/25
Days in Billing Cycle		31

Payment Information	
<b>New Balance</b>	<b>\$ 2,073.65</b>
<b>Total Minimum Payment Due</b>	<b>\$ 63.00</b>
<b>Payment Due Date</b>	<b>06/12/25</b>

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of...
Only the minimum payment	5 years	\$2073.65
57.60	3 years	\$0.00 (Savings= \$ 0.00)

If you would like information about credit counseling services, call (877) 271-1764.

**Contact Information**

**Customer Service:** (800) 322-8472  
**Report Lost or Stolen Card:** (727) 570-4881  
**After Hours:** (866) 604-0381

**Please send Billing Inquiries and Correspondence to:**  
 CUSTOMER SERVICE  
 PO BOX 30495 TAMPA, FL 33630-3495

**Please Mail Your Payments to:**  
 PO BOX 4521 CAROL STREAM IL 60197-4521

Transactions						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
05/02	05/05	PUR1P	24000975124650509210718	CHERRY VALLEY HOTEL NEWARK OH	\$ 543.38	✓
05/02	05/05	PUR1P	24000975124650509210460	CHERRY VALLEY HOTEL NEWARK OH	429.30	✓
05/02	05/05	PUR1P	24000975124650509210536	CHERRY VALLEY HOTEL NEWARK OH	429.30	✓
05/02	05/09		74000975128677900099649	CHERRY VALLEY HOTEL 740-7881200 OH	99.08 -	

NOTICE: CONTINUED ON PAGE 3  
 Page 1 of 3

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GEAUGA CU  
 PO BOX 839  
 BURTON OH 44021-0839



**Account Number**

##### 0162

Check box to indicate address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b>	<b>New Balance</b>	<b>Total Minimum Payment Due</b>	<b>Payment Due Date</b>	
05/18/25	\$2,073.65	\$63.00	06/12/25	\$

GEAUGA PROBATE JUVENILE COURT  
 GEAUGA PROBATE JUVENILE COURT  
 231 MAIN ST.  
 2ND FLOOR  
 CHARDON OH 44024



939

MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA  
 PO BOX 4521  
 CAROL STREAM IL 60197-4521

SE 4457 0410 0008 0162 00006300 00207365 6



GEAUGA PROBATE JUVENILE COURT  
 GEAUGA PROBATE JUVENILE COURT  
 Account Number: #### #### #### 0162

Statement Closing Date:  
 May 18, 2025

**Transactions...Continued**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
<b>Payments, Adjustments and Other</b>					
05/12	05/13		74457045133001200900393	PAYMENT - THANK YOU TAMPA	195.00 -
				<b>TOTAL PAYMENTS OR ADJUSTMENTS</b>	<b>\$ 195.00 -</b>
<b>Fees</b>					
				<b>TOTAL FEES FOR THIS PERIOD</b>	<b>\$ 0.00</b>
<b>Interest Charged</b>					
				<b>TOTAL INTEREST FOR THIS PERIOD</b>	<b>\$ 0.00</b>
<b>2025 Totals Year To Date</b>					
Total Fees Charged in 2025					\$ 0.00
Total Interest Charged in 2025					\$ 0.00

**Important Messages**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO [WWW.EZCARDINFO.COM](http://WWW.EZCARDINFO.COM) AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

**Interest Charge Calculation/Plan Level Information**

Plan Name	Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate <sup>2</sup>	Annual Percentage Rate (APR) <sup>3</sup>	Interest Charge
<b>Purchases</b>						
PUR1P 001	PURCHASE	G	\$1,522.90	0.00000% (M)	0.0000%	\$0.00
<b>Cash</b>						
CSH1N 001	CASH	A	\$0.00	0.00000% (M)	0.0000%	\$0.00
<b>TOTAL</b>			\$1,522.91			\$0.00

<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation.

<sup>2</sup> Periodic Rate (M) = Monthly (D) = Daily

<sup>3</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

# Cherry Valley Hotel

2299 Cherry Valley Road SE  
Newark, Ohio 43055

Phone: 740-788-1200  
Fax: 740-788-8800  
E-mail: [frontdesk@cherryvalleyhotel.com](mailto:frontdesk@cherryvalleyhotel.com)  
Website: [www.cherryvalleyhotel.com](http://www.cherryvalleyhotel.com)



## Guest Charges

Folio #: 149039      **Guest : Glavic, Bonnie**      Conf #: 147957  
Room #: 202      CRS #: SC LAPHTH1HD1  
Payment Method : Credit Card      Billing Reference :  
Rate :      Company :      Arrival: 4/29/2025 ✓  
4/29/2025      \$135.00      xx      Departure: 5/2/2025  
Columbus, OH 43215  
Next Payment Due:      5/2/2025  
Estimated Next Payment Amount:

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
4/29/2025	Room Charge	Auto Posted Rate: GRPASN135		202	\$135.00		\$135.00
4/29/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$139.05
4/29/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$143.10
4/29/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		202	\$5.00	FOOD	\$148.10
4/30/2025	Room Charge	Auto Posted Rate: GRPASN135		202	\$135.00		\$283.10
4/30/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$287.15
4/30/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$291.20
4/30/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		202	\$5.00	FOOD	\$296.20
<del>5/1/2025</del>	<del>Craftsman Kitchen RM</del>	<del>CRAFTSMAN KITCHEN</del>	<del>3002 3002</del>	<del>202</del>	<del>\$99.08</del>		<del>\$395.28</del>
5/1/2025	Room Charge	Auto Posted Rate: GRPASN135		202	\$135.00		\$530.28
5/1/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$534.33
5/1/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		202	\$4.05		\$538.38
5/1/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		202	\$5.00	FOOD	\$543.38
5/2/2025	Visa	VI0162		202		\$543.38	\$0.00
5/7/2025	Visa	Adj - VI0162		202	\$99.08		\$99.08
5/7/2025	Transfer Credit	Incorrect Room Charged - Transfer to 150086		202		\$99.08	\$0.00
<b>Balance</b>							<b>\$0.00</b>

Additional Estimated Charges (Room, Tax, Other) through 5/1/2025 \$0.00

### Credit Card Payment

Payment Type: Credit Card      Amount Paid: \$444.30  
Account: VI0162      Approval Code:  
Account Holder: Court/Geauga      Approval Amount: \$99.08

FOOD \$15.00  
Hotel \$528.38  
543.38



# Cherry Valley Hotel

2299 Cherry Valley Road SE  
Newark, Ohio 43055

Phone: 740-788-1200  
Fax: 740-788-8800  
E-mail: [frontdesk@cherryvalleyhotel.com](mailto:frontdesk@cherryvalleyhotel.com)  
Website: [www.cherryvalleyhotel.com](http://www.cherryvalleyhotel.com)



## Guest Charges

Folio #:	149036	<b>Guest : Glavic, Bonnie</b>	Conf #:	147954
Room #:	200		CRS #:	SC LAPHTH1H80
Payment Method :	Credit Card	Billing Reference :	Arrival:	4/29/2025 ✓
Rate :	4/29/2025	Company :	Departure:	5/2/2025
	\$135.00	xx		
		Columbus, OH 43215		
Next Payment Due:				5/2/2025
Estimated Next Payment Amount:				

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
4/29/2025	Room Charge	Auto Posted Rate: GRPASN135		200	\$135.00		\$135.00
4/29/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$139.05
4/29/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$143.10
4/29/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		200	\$5.00		\$148.10
4/30/2025	CK Pub RM	LOBBY BAR	1064 1064	200	\$66.17		\$214.27
4/30/2025	Room Charge	Auto Posted Rate: GRPASN135		200	\$135.00		\$349.27
4/30/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$353.32
4/30/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$357.37
4/30/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		200	\$5.00		\$362.37
5/1/2025	Room Charge	Auto Posted Rate: GRPASN135		200	\$135.00		\$497.37
5/1/2025	City Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$501.42
5/1/2025	County Occupancy Tax	Auto Posted Rate: GRPASN135		200	\$4.05		\$505.47
5/1/2025	F&B Food Item For PKG	Auto Posted BRKFST ADD		200	\$5.00		\$510.47
5/2/2025	Visa	VI0162		200		\$429.30	\$81.17
5/2/2025	Discover	DC7410		200		\$81.17	\$0.00
					<b>Balance</b>		<b>\$0.00</b>

*Bonnie paid personally*

Additional Estimated Charges (Room, Tax, Other) through 5/1/2025 \$0.00

### Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	\$0.00
Account:	VI0162	Approval Code:	
Account Holder:	Court/Geauga	Approval Amount:	(\$429.30)

I agree that my liability for all charges is not waived.