



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 06/04/2025

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00001331

Passcode2Parenting \$1,070.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. The invoice remit does not match New World. Court order indicated this payment should be for Probate; however, it was entered under Juvenile Court encumbrance for payment.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	6/9/2025	\$ 1,070.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2025-00001137

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 10963

PURCHASED FROM:

Passcode2Parenting

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 14PN47 - May 2025	50,000.0000	\$50,000.00
RECEIVED JUN 04 2025 Geauga County Auditor					
TOTAL DUE					\$50,000.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
2025-07-04 AM 9:47

**IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO**

IN RE:) JUDGE TIMOTHY J. GRENDALL
PROBATE COURT)
EXPENDITURES)
PASSCODE 2 PARENTING) **PROPER ADMINISTRATIVE ORDER**
) **2025-233**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,070.00 (One Thousand Seventy Dollars and No Cents) from 2005-007-53-601, payable to PASSCODE 2 PARENTING, for therapeutic visitations for 14PN47, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

ke 6/12/25

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com
4402218027

Katie Ostrosky

231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

kk

\$1,070.00

DUE BY 07/02/2025

INVOICE NUMBER #35-073

INVOICE DATE 06/02/2025

INVOICE PERIOD 05/02/2025 - 05/22/2025

CASE CONTACT Peta Kerr

CASE NAME 14 PN47

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
05/02/2025	Therapeutic Visitation-call with Dad re: preparing for next visits	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/02/2025	Therapeutic Visitation-call with Mom re: preparing for next visits	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/05/2025	Therapeutic Visitation	Kaitlin Kushan	2.00	\$200.00	\$0.00	\$200.00
05/05/2025	Supervised Visit	Kaylee Tomasek	2.00	\$160.00	\$0.00	\$160.00
05/05/2025	Therapeutic Visitation-call with Mom re: preparing for next visits	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/12/2025	Therapeutic Visitation	Kaitlin Kushan	2.00	\$200.00	\$0.00	\$200.00
05/12/2025	Supervised Visit	Kaylee Tomasek	2.00	\$160.00	\$0.00	\$160.00
05/15/2025	Therapeutic Visitation-Call with mom for visit coordination.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/19/2025	Therapeutic Visitation: Unsupervised visit prep with dad	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/22/2025	Therapeutic Visitation: case update with case manager.	Kaitlin Kushan	0.25	\$25.00	\$0.00	\$25.00
05/22/2025	Therapeutic Visitation: Follow up with Dad after unsupervised visit.	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00

SUBTOTAL \$1,070.00 ✓

TOTAL AMOUNT DUE \$1,070.00

6/3/25 KO

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com
4402218027

\$1,070.00

DUE BY 07/02/2025

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns, please don't hesitate to ask.
Thank you for doing business with us.
Kind regards,
Passcode to Parenting, LLC.

PROFESSIONAL RATES

Kaitlin Kushan - KK - \$100.00 per hour
Kaylee Tomasek - KT - \$80.00 per hour

WAYS TO PAY



Stripe

[Pay online via Stripe Secure Payment](#)