



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 06/04/2025

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2025-00001331**

**Passcode2Parenting \$2,060.00**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. The invoice remit does not match New World. Court order indicated this payment should be for Probate; however, it was entered under Juvenile Court encumbrance for payment.

**Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293**

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	6/9/2025	\$ 2,060.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2025-00001137 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 10963

PURCHASED FROM:

Passcode2Parenting

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00  22CU77 - May 2025	50,000.0000	\$50,000.00
<b>TOTAL DUE</b>					<b>\$50,000.00</b>

**RECEIVED**  
JUN 04 2025  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
**NOT** statutorily required  
*See State ex rel. Grendell v. Walder,*  
Slip Opinion No. 2022-Ohio-204

FILED  
- 1 - 11 9:47  
2025

**IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO**

IN RE:

PROBATE COURT  
EXPENDITURES  
PASSCODE 2 PARENTING

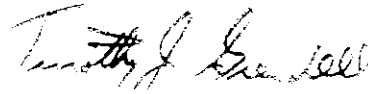
) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) **PROPER ADMINISTRATIVE ORDER**  
) **2025-234**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,060.00 (Two Thousand Sixty Dollars and No Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for therapeutic visitations for 22CU77, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



\_\_\_\_\_  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

KL

**Passcode to Parenting, LLC.**

9215 Mentor Ave., 1080  
Mentor, Ohio 44077  
United States

**petakerr@passcodetoparenting.com**  
4402218027

**Katie Ostrosky**

231 Main St. 2nd Floor  
Chardon, Ohio 44024  
United States

**kostrosky@geaugapjcourt.org**

**\$2,060.00**

DUE BY 07/02/2025

**INVOICE NUMBER** #33-071

**INVOICE DATE** 06/02/2025

**INVOICE PERIOD** 05/01/2025 - 05/29/2025 ✓

**CASE CONTACT** Peta Kerr

**CASE NAME** JJCU77

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
05/01/2025	Supervised visitation-Court updates and future visit planning.	Kaitlin Kushan	0.25	\$25.00	\$0.00	\$25.00
05/06/2025	Therapeutic Visitation re: call with court on case updates and next steps	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
05/06/2025	Supervised Visitation-Case updates	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/09/2025	Therapeutic visitation re: call with constable to coordinate transportation	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/12/2025	Therapeutic Visitation: Call with mom to prep for upcoming visit	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
05/12/2025	Therapeutic Visitation: Call with court constable to schedule transportation	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/13/2025	Supervised Visit	Kaylee Tomasek	2.00	\$160.00	\$0.00	\$160.00
05/13/2025	Therapeutic Visitation: consultation with JFS	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
05/13/2025	Therapeutic Visitation: prep with mom in home before visit.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/13/2025	Therapeutic Visitation	Kaitlin Kushan	2.00	\$200.00	\$0.00	\$200.00
05/14/2025	Therapeutic Visitation: call with JFS re: disclosures and allegation from visit.	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
05/14/2025	Therapeutic Visitation: Call with JFS regarding allegations made during visit.	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
05/16/2025	Therapeutic Visitation: follow up with JFS about allegations and visitation	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
05/19/2025	Therapeutic Visitation: Phone call with dad re setting up individual sessions for child.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/19/2025	Therapeutic visitation: call with mom about visitation conflict	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/19/2025	Therapeutic Visitation: call with court re: visitation conflict.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/19/2025	Therapeutic Visitation: Parent consultation with mom for game attendance and changing visit schedule.	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
05/20/2025	Therapeutic visitation: call with JFS about missed and ongoing parent contact	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
05/21/2025	Therapeutic Visitation: call with JFS about new information pertinent to case	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
05/21/2025	Therapeutic Visitation: Call with mom about first softball game.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/21/2025	Therapeutic Visitation: child session	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00

05/22/2025	Therapeutic visitation: call with case manager to give updates regarding new information.	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
05/23/2025	Therapeutic Visitation: Visit coordination and updates with JFS and our constable .	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
05/29/2025	Supervised visitation - case consultation to facilitate visitation and professional involvement	Peta Kerr	1.25	\$100.00	\$0.00	\$100.00
05/29/2025	Therapeutic Visitation: Case consultation to facilitate visits and professional involvement.	Kaitlin Kushan	1.50	\$150.00	\$0.00	\$150.00

**SUBTOTAL**      ✓\$2,060.00

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**TOTAL AMOUNT DUE**      **\$2,060.00**

6/3/25 KO