



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/11/2025

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002141

Kerri Quay \$220.07

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher. Receipt for the meal not provided.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio June 30, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$1,174.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/15/2025	\$ 220.07 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
06/30/2025	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2025-00002825 ✓

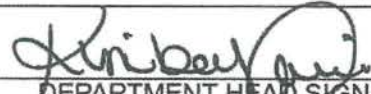
GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 13862

PURCHASED FROM:

Kerri Quay

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2025 Juvenile Clerks Conference 1001-007-02-902 - Travel 1,174.00	1,174.0000	\$1,174.00
			Miles & Meals		
			RECEIVED SEP 11 2025 Geauga County Auditor		
TOTAL DUE					\$1,174.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
COMMON PLEAS COURT

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

2025 SEP 10 PM 2:23

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
QUAY, KERRI

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2025-328**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$220.07 (Two Hundred Twenty Dollars and Seven Cents) from 1001-007-02-902 payable to QUAY, KERRI, for travel expenses for 2025 Juvenile Clerks Conference, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

KE 9/10/2025

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2025-2825

Date: 6/24/2025

Department: Juvenile

Convention, Meeting, Etc.: 2025 Juvenile Clerks Conference

Location: Dublin, OH Reason: conference

Dates of Travel: July 23-25, 2025

Dates of Event: July 24-25, 2025

Employees Attending: Kerri Quay & Dena LaPlante

(List Names)

Account: 1001-007-02-90² Travel**Estimated Expenses:**

Hotel	\$524.00
Food	\$90.00
Mileage	\$460.00
Registration	\$0.00
Other	\$100.00
Total	\$1,174.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)

I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ ~~1174.00~~ 7433.00 has beenlawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-90² fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 7/1/2025 25-137, Journal No. 98.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel		Departure Date
Food	\$ 19.87 ✓	
Mileage	\$ 200.20 ✓	Departure Time
Registration		am / pm
Other		Return Date
Total	\$ 220.07 ✓	Return Time
		am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title:

Office Manager

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required

