



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/11/2025

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002141

Passcode2Parenting \$450.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/15/2025	\$ 450.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2025-00001137 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 10963

PURCHASED FROM:

Passcode2Parenting

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 14PN371 August 2025	50,000.0000	\$50,000.00
RECEIVED SEP 11 2025 Geauga County Auditor					
TOTAL DUE					\$50,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**
*See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204*

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN PLEAS COURT

2025 SEP 10 PM 2:23

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

JUVENILE COURT
EXPENDITURES

)

PASSCODE 2 PARENTING

) PROPER ADMINISTRATIVE ORDER

) 2025-323

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$450.00 (Four Hundred Fifty Dollars and No Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for Co-parent and parent coaching for 14PN371, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

W 9/10/2025

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

NOTES

\$450.00
DUE BY 10/01/2025

petakerr@passcodetoparenting.com
4402218027

Katie Ostrosky
231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

INVOICE NUMBER #112-214
INVOICE DATE 09/01/2025
INVOICE PERIOD 08/07/2025 - 08/26/2025
CASE CONTACT Peta Kerr
CASE NAME 14PN371

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
08/07/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
08/07/2025	Coparent Coaching consultation	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
08/13/2025	CoParent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
08/14/2025	Parent Coaching consultation	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
08/22/2025	Parent Coaching	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
08/26/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00

SUBTOTAL \$450.00

TOTAL AMOUNT DUE *✓* **\$450.00**

9-2-25 KO

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com
4402218027

\$450.00

DUE BY 10/01/2025

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns, please don't hesitate to ask.

Thank you for doing business with us.

Kind regards,

Passcode to Parenting, LLC.

PROFESSIONAL RATES

Peta Kerr (PK) - \$90.00 per hour.

WAYS TO PAY



Stripe

[Pay online via Stripe's secure payment portal.](#)