



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/18/25

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002179

Geauga Credit Union \$524.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher. Altered travel expense request form amount and G/L.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio June 30, 2025

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$1,174.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/22/2025 x	\$ 524.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
06/30/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00002825 ✓ KC

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

1704

PURCHASED FROM:

Geauga Credit Union

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024



DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2025 Juvenile Clerks Conference 1001-007-02-902 - Travel 1,174.00 Hotel RECEIVED SEP 17 2025 Geauga County Auditor	1,174.0000	\$1,174.00
TOTAL DUE					\$1,174.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
2025 SEP 17 PM 12:15

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
GEAUGA CREDIT UNION

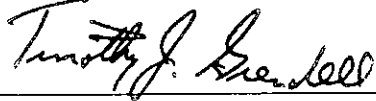
) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2025-338**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$524.00 (Five Hundred Twenty Four Dollars and No Cents) from 1001-007-02-902 payable to GEAUGA CREDIT UNION, for travel expenses for the 2025 Juvenile Clerks Conference, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

in 9/17/2025

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2025-2025

Date: 6/24/2025

Department: Juvenile

Convention, Meeting, Etc.: 2025 Juvenile Clerks Conference

Location: Dublin, OH

Reason: conference

Dates of Travel: July 23-25, 2025

Dates of Event: July 24-25, 2025

Employees Attending: Kerri Quay & Dena LaPlante

(List Names)

Account: 1001-007-02-90² Travel**Estimated Expenses:**

Hotel	\$524.00
Food	\$90.00
Mileage	\$460.00
Registration	\$0.00
Other	\$100.00
Total	\$1,174.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)

I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ ~~1194.00~~ 7433.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-90² fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 7/1/2025 25-137, Journal No. 98.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	\$ 524.00	Departure Date
Food		
Mileage		Departure Time am / pm
Registration		Return Date
Other		
Total	\$ 524.00	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature:

Title:

Approved by:

Office Manager

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required

**VISA**

GEAUGA PROBATE JUVIE COURT
 GEAUGA PROBATE JUVIE COURT
 Account Number: #### #### #### 0162

Statement Closing Date:
 August 18, 2025

Summary of Account Activity		
Previous Balance		\$ 1,159.67
Payments	-	\$488.00
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$524.00
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 1,195.67
Credit Limit		\$20,000.00
Available Credit		\$18,804.33
Available Cash		\$18,804.33
Amount Disputed		\$0.00
Statement Closing Date		08/18/25
Days in Billing Cycle		31

Payment Information	
New Balance	\$ 1,195.67
Total Minimum Payment Due	\$ 36.00
Payment Due Date	09/12/25

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of...
Only the minimum payment	4 years	\$1195.67
33.21	3 years	\$0.00 (Savings= \$ 0.00)

If you would like information about credit counseling services, call (877) 271-1764.

Contact Information	
	Customer Service: (800) 322-8472 Report Lost or Stolen Card: (727) 570-4881 After Hours: (866) 604-0381
	Please send Billing Inquiries and Correspondence to: CUSTOMER SERVICE PO BOX 30495 TAMPA, FL 33630-3495
	Please Mail Your Payments to: PO BOX 4521 CAROL STREAM IL 60197-4521

Transactions					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/25	07/27	PUR1P	24755425207162076606255	EMBASSY SUITES 614-7909000 OH	\$ 262.00
07/25	07/27	PUR1P	24755425207162076606271	EMBASSY SUITES 614-7909000 OH	262.00
Payments, Adjustments and Other					
07/29	07/30		74457045211001201600492	PAYMENT - THANK YOU TAMPA	488.00 -
TOTAL PAYMENTS OR ADJUSTMENTS					\$ 488.00 -

NOTICE: CONTINUED ON PAGE 3
 Page 1 of 3

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GEAUGA CU
 PO BOX 839
 BURTON OH 44021-0839



Account Number

0162

Check box to indicate
 address change on
 back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/18/25	\$1,195.67	\$36.00	09/12/25

\$

GEAUGA PROBATE JUVIE COURT
 GEAUGA PROBATE JUVIE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



924

MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197-4521

SE 4457 0410 0008 0162 00003600 00119567 0



GEAUGA PROBATE JUVIE COURT
GEAUGA PROBATE JUVIE COURT
Account Number: #### #### #### 0162

Statement Closing Date:
August 18, 2025

Transactions...Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
Fees					
TOTAL FEES FOR THIS PERIOD					\$ 0.00
Interest Charged					
TOTAL INTEREST FOR THIS PERIOD					\$ 0.00
2025 Totals Year To Date					
Total Fees Charged in 2025					\$ 0.00
Total Interest Charged in 2025					\$ 0.00

Important Messages

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PUR1P 001	PURCHASE	G	\$1,217.86	0.00000% (M)	0.0000%	\$0.00
Cash						
CSH1N 001	CASH	A	\$0.00	0.00000% (M)	0.0000%	\$0.00
TOTAL			\$1,217.86			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Fw: Your Jul-23-2025 Confirmation #91630916

From Kim Laurie <klaurie@geaugapjcourt.org>
Date Tue 6/17/2025 1:11 PM
To Dena LaPlante <dlaplante@geaugapjcourt.org>

Hi Dena,

Below is your hotel reservation for the Clerks Conference. Both rooms are in Kerri's name but they do have your name for the 2nd room in their system so if she arrives at a different time you can still check in.

Kimberly Laurie
Court Administrator

Geauga County Probate/Juvenile Court
231 Main Street, 2nd Floor
Chardon, OH 44024

www.geaugapjcourt.org
440-226-4858

From: Embassy Suites by Hilton Confirmed <noreply@h6.hilton.com>
Sent: Tuesday, June 17, 2025 1:09 PM
To: Kim Laurie <klaurie@geaugapjcourt.org>
Subject: Your Jul-23-2025 Confirmation #91630916



Join Hilton Honors
Get instant benefits by joining – for free.



See you soon, Kerri Quay

Your reservation for Jul-23-2025 has been confirmed.

Confirmation #91630916



Embassy Suites by Hilton Columbus Dublin

 5100 Upper Metro Place
Dublin OH 43017 US
[Maps & Directions>>](#)

 +16147909000

23 WED
JUL

Check In: 4:00 PM


2 Nights

25 FRI
JUL

Check Out: 11:00 AM



[Add to Calendar](#)

Your Room Information

Guest Name:	Kerri Quay
Guests:	1 Adult
Rooms:	1
Room Plan:	2DOUBLE SUITE NON SMOKING

Your Rate Information	Judicial College Edu
------------------------------	----------------------

Rate per night

23-Jul-2025 - 25-Jul-2025	131.00 USD
---------------------------	------------

Total for Stay per Room Rate	262.00 USD
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Taxes	45.85 USD
--------------	----------------------

Total price for Stay	307.85 USD
--	------------------------------



[Modify Your Reservation >>](#)

Elevate your stay for free

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Embassy Suites by Hilton Columbus Dublin

 5100 Upper Metro Place
Dublin OH 43017 US
Maps & Directions>>

 +16147909000

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Modify Your Reservation >>

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