



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/18/25

To: Elected Official, Department head, or Accounting Staff of Board – Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002178

Samuel Matthews \$143.15

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/2/2025 ✓	\$ 143.15 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00001135 ✓ KC

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 11766

PURCHASED FROM:

Samuel Matthews

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel 1001-008-00-902 - Travel 2,500.00 August 2025 RECEIVED SEP 17 2025 Geauga County Auditor	2,500.0000	\$2,500.00
TOTAL DUE					\$2,500.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT
2025 SEP 17 PM 12:15
PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

PROBATE COURT

)

EXPENDITURES

) **PROPER ADMINISTRATIVE ORDER**

MATTHEWS, SAMUEL R

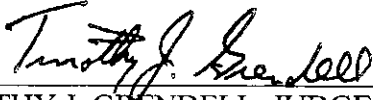
) **2025-154**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$143.15 (One Hundred Forty Three Dollars and Fifteen Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for employee mileage reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

in 9/17/2025

CC: Fiscal Director

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage - 2025

Print Form

Reset Form

PRINT EMPLOYEE NAME Samuel Matthews

DEPARTMENT Probate

DATE	ORIGIN	DESTINATION	MILEAGE	MISC. AMOUNT	
	PURPOSE OF TRAVEL				
8/6/25	231 Main St, Chardon	7960 Auburn Rd Concord	✓✓ 12.60		VSM
	25PG331, RT				
8/6/25	231 Main St, Chardon	Newbury; Novelty	✓✓ 7.40		VSM
	25PG326 (18.9 - normal commute 11.5 = 7.4)				
8/12/25	231 Main St Chardon	Montville, Montville, 231 Main st Chardon	✓✓ 12.90		VSM
	25PG381, RT				
8/13/25	231 Main St Chardon	501 Chardon Windsor Chardon	✓✓ 1.80		VSM
	25PG381, RT				
8/15/25	231 Main St Chardoon	13207 Ravenna Rd Chardon	✓✓ 12.40		VSM
	25PG383, RT				
8/18/25	231 Main St Chardon	Chardon	✓✓ 5.00		VSM
	25PE332, RT				
8/22/25	231 Main St Chardon	13207 Ravenna Rd Chardon; Novelty	✓✓ 4.60		VSM
	25PG399 (16.1 - normal commute 11.5 = 4.6)				
8/25/25	231 Main St, Chardon	13207 Ravenna Rd; Chesterland; Novelty	✓✓ 5.80		VSM
	25PG399 (17.3 - normal commute 11.5 = 5.8)				
8/27/25	231 Main St Chardon	1223 Market Ave N Canton, OH	✓✓ 142.00		VSM
	25PG368, RT				
			✓		
Column Totals A			✓ 204.50		B

TRAVELER'S CERTIFICATE

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X .700**

Total Reimbursement (B) + (C)

\$ 143.15

\$ 143.15

ORIGINAL RECEIPTS MUST BE ATTACHED

IRS .700 rate effective 01/01/2025
 Commissioners Approved 01/07/2025

Revised 01/08/2025 RHL

Employee Signature

Date

Department Head Signature