



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **09/18/25**

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002178

SWIFT ITC Inc \$344.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher. Please be advised that pursuant to Ohio Revised Code Sections 307.84 and 307.86 this purchase does not comply. Missing ADP.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$9,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL ID NO 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date _____

Then and Now Certificate _____

Warrant Received by _____

Date _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/22/2025 ⁺	\$ 344.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00001133 ✓ *KC*

GEAUGA CO BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

14551

PURCHASED FROM:

SWIFT I.T.C. Inc.

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly [Signature]

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 9,000.00	9,000 0000	\$9,000 00
			1188		
			RECEIVED		
			SEP 17 2025		
			Gaugua County Auditor		
				TOTAL DUE	\$9,000.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN THE COURT
2025 SEP 17 PM 12:14

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
SWIFT INFORMATION
TECHNOLOGY CONSULTING, INC.

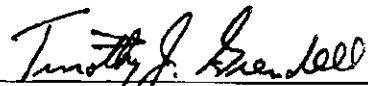
) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2025-151**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$344.00 (Three Hundred Forty Four Dollars and No Cents) from 1001-008-00-701 payable to SWIFT INFORMATION TECHNOLOGY CONSULTING, INC., for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

W 9/17/2025

CC: Fiscal Director

INVOICE

✓ **Swift Information Technology
Consulting, Inc**
277 Hickory Ln
Salem, OH 44460

tod@swiftitc.com
+1 (234) 320-3003
https://swiftitc.com



Bill to

Kimberly Laurie
Geauga County Probate/Juvenile Court
231 Main Street, Suite 200
Chardon, Ohio 44024
United States

Ship to

Kimberly Laurie
Geauga County Probate/Juvenile Court
231 Main Street, Suite 200
Chardon, Ohio 44024
United States

Invoice details

Invoice no.: 1188 ✓
Terms: Net 30 ✓
Invoice date: 08/22/2025
Due date: 09/21/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Hardware	Canon ImageClass Printer (Bookkeeping)	1	\$274.00	\$274.00
2.	Hardware	Toner for Canon ImageClass Printer	1	\$70.00	\$70.00

Total

\$344.00 ✓

Ways to pay

BANK

Contact Swift Information Technology Consulting, Inc to pay.

View and pay