



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 10/23/25

To: Elected Official, Department head, or Accounting Staff of Board – Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2025-00002450

Ohio Association of Probate Judges \$350.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 30, 2025
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$1,796.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY Date: _____
Then and Now Certificate: _____
Warrant Received by: _____
Date: _____

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/27/2025 ✓	\$ 350.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/30/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00003356 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 11004

PURCHASED FROM:

Ohio Association of Probate Judges

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Ann
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2025 Probate Clerks Conference 1001-008-00-902 - Travel 1,796.00 ✓ Regis - KQ & HB ✓ ✓ RECEIVED OCT 23 2025 Gauga County Auditor	1,796.0000	\$1,796.00
TOTAL DUE					\$1,796.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

RECEIVED 21 PM 4:28

PROBATE DIVISION
GEAUGA COUNTY, OHIO

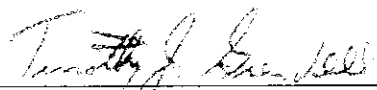
IN RE:) JUDGE TIMOTHY J. GRENDALL
)
PROBATE COURT)
EXPENDITURES)
OHIO ASSOCIATION OF PROBATE) **PROPER ADMINISTRATIVE ORDER**
JUDGES) **2025-163**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$350.00 (Three Hundred Fifty Dollars and No Cents) from 1001-008-00-902 payable to OHIO ASSOCIATION OF PROBATE JUDGES, for registration for the 2025 Probate Clerks Conference, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

10/21/2025

CC: Fiscal Director

Travel Expense Request

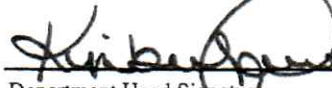
Auditor's Number:

2025-3356

Date: September 30, 2025Department: ProbateConvention, Meeting, Etc.: 2025 Probate Clerks ConferenceLocation: Dublin, OHReason: conferenceDates of Travel: October 26-27, 2025Dates of Event: October 27, 2025Employees Attending: Kerri Quay, Heidi Brainard & Cassie Hines (List Names)Account: 1001-008-00-902 Travel**Estimated Expenses:**

Hotel	\$396.00
Food	\$90.00
Mileage	\$685.00
Registration	\$525.00
Other	\$100.00
Total	\$1,796.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.



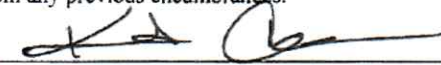
Department Head Signature

9/25/2025

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)

I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1796.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-008-00-902 fund, free from any previous encumbrances.

By: 

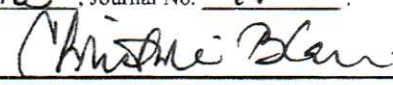
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/30/2025 25-183, Journal No. 99.

Original: Above Department

Copy: Auditor

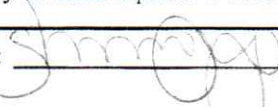
Copy: Commissioner


Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

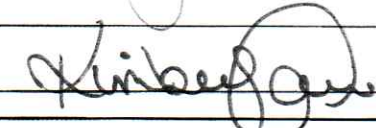
Hotel	_____	Departure Date	_____
Food	_____	Departure Time	_____
Mileage	_____	am / pm	_____
Registration	\$ 350.00	Return Date	_____
Other	_____	Return Time	_____
Total	\$ 350.00	am / pm	_____

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: 

Title: _____

Approved by: Partial Payment ☒Final Payment ☐

Revised 08/20/08

Original and 2 copies required

FW: OAPJ 2025 Court Clerks Registration

From Kerri Quay <kquay@geaugapjcourt.org>

Date Thu 9/25/2025 10:20 AM

To Kim Laurie <klaurie@geaugapjcourt.org>

The email below has info on where to send payment for registration and the link for the hotel. I am working on the training request form for you as well.

Kerri Quay
Chief Deputy Clerk
Geauga County Probate & Juvenile
440.226.4905 Direct
440.375.6810 Fax

From: Jennifer Whetstone <noreply@qemailserver.com>

Sent: Thursday, September 25, 2025 10:19 AM

To: Kerri Quay <kquay@geaugapjcourt.org>

Subject: OAPJ 2025 Court Clerks Registration

KERRI QUAY -

Thank you for registering for the 2025 Probate Court Clerks Training, being held on Monday, October 27 at the Embassy Suites Dublin (5100 Upper Metro Place, Dublin, Ohio 43017).

Please consider this confirmation email your invoice.
\$175 - Clerks Attendance Fee

You included the following questions/concerns for the roundtable and other presentations.

If you have additional questions or concerns, please email Jennifer Whetstone at jennifer.whetstone@sc.ohio.gov. Your questions/concerns will be provided to the panel.

Make checks payable to the Ohio Association of Probate Judges

Then mail to:

Ohio Association of Probate Judges
c/o OJC, Jennifer Whetstone
65 South Front Street, 4th Floor
Columbus, OH 43215

Remember, **cancellations** MUST be received by **October 17, 2025** (the OAPJ must guarantee attendance counts to the conference center by this date; "no shows" or cancellations received after this date preclude the association's ability to reduce meal counts and financial obligations.)

If you need a hotel room the evening of October 26, 2025, please use this [LINK](#) to reserve a room at the Dublin Embassy Suites. The group rate of \$132, plus tax, is available until October 5, 2025.

If you have any questions, please contact Jennifer Whetstone at 614-387-9766 or jennifer.whetstone@sc.ohio.gov.

Recipient Data:**Time Finished:** 2025-09-25 10:18:45 EDT**IP:** 98.123.15.2**ResponseID:** R_3bNs3FyoJSkVw1L**Link to View Results:** [Click Here](#)**URL to View Results:** [https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)[VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)[pStT3s3tXSTFYpZD7tjVb65K-](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)[e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8C](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)[uc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)[kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag](https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/S6GCB53L_W65FkS_TKpuUgX18U_-VxjOOiuVhHT1P7YHhS_dti9jOIR_d35pncexChyojFnfQXZ8l_7Nb58ldIkQbmE2o_WJJuRRpYnIrSsa4pStT3s3tXSTFYpZD7tjVb65K-e0MomrYeAF8DrzUJpVpzmBJ29cqX6OKA5HLpwlRK0ssrPC1taTbqt6PqPy1bkRLK_sVyVYPRcm8Cuc90nebvedFC-T1_8qKZ2s3Qfp_TjcMdo3348y6zkvELqvNq_EBfBvn7ZH5NPiEMOfsm-kHsOyYLEhOe_s73bDSZSy7BEaOQc4SMiw4zni9DKuVnK2x0Lq3-3HVLqAn-Wsag)

Response Summary:

Please choose one (you may only register one person at a time):

\$175 - Clerks Attendance Fee

Please provide the following (registration will not be accepted if any fields are blank):

Last Name QUAY

First Name KERRI

County of employment (please do not list OHIO) GEAUGA

Email (please type carefully as all seminar information will be sent to this email) Only one email please. KQUAY@GEAUGAPJCOURT.ORG

Work Phone 4402264905

FW: OAPJ 2025 Court Clerks Registration

From Heidi Brainard <hbrainard@geaugapjcourt.org>
Date Thu 9/25/2025 11:00 AM
To Kim Laurie <klaurie@geaugapjcourt.org>

Please see the conference invoice below.

Thank you!

Heidi Brainard

Deputy Probate Clerk

Seauga County Probate/Juvenile Court

(440) 226-4446 (general)

(440) 226-4952 (direct)

From: Jennifer Whetstone <noreply@qemailserver.com>
Sent: Thursday, September 25, 2025 10:47 AM
To: Heidi Brainard <hbrainard@geaugapjcourt.org>
Subject: OAPJ 2025 Court Clerks Registration

Heidi Brainard - ✓

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Please consider this confirmation email your invoice.

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You included the following questions/concerns for the roundtable and other presentations.
What is best practice if you suspect someone applying to get married is intoxicated/coerced/etc.?
If you have additional questions or concerns, please email Jennifer Whetstone
at jennifer.whetstone@sc.ohio.gov. Your questions/concerns will be provided to the panel.

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Then mail to:

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If you have any questions, please contact Jennifer Whetstone at 614-387-9766 or

Recipient Data:

Time Finished: 2025-09-25 10:46:57 EDT

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Link to View Results: [Click Here](#)

URL to View Results: https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/ax4XA-cjLcEclIHXCwVMBaBHHQZzRhcREZh_vJrC7vwJtTVEpZRvqiaLAUrHEgLvVvikS_WxZMXyon4_jA-b3pt_r76eZ4H_1TFV2uMqpK1wLqv_QgatJanrYduL3XSm_mpvEPU6bKx3Z610FMDhReoZ-09rvLtdC7HvgD1h9ee8lXs97LonKc_ZpjO9R8zMU_moQUbYYxU78enQBnRL5aw3rBs_v6W8q7pwmQ3GXjHV6teW5MreAOGYn5MyXV8Xx8adH33GjaGpLgzB7w4jC_kk8jj8NCIRz1_TBFCQNIMbyX6bgb13WKz66fW-9huA3HD5i8o9586G38jwLiwmRQ

Response Summary:

Please choose one (you may only register one person at a time):

\$175 - Clerks Attendance Fee

Please provide the following (registration will not be accepted if any fields are blank):

Last Name Brainard

First Name Heidi

County of employment (please do not list OHIO) GEAUGA

Email (please type carefully as all seminar information will be sent to this email) Only one email please. hbrainard@geaugapjcourt.org

Work Phone 4402264952

Please provide any questions or concerns you would like the panel to consider for the roundtable...

What is best practice if you suspect someone applying to get married is intoxicated/coerced/etc.?

Please list any food allergies or dietary restrictions:

N/A