



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 10/23/25

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-000002453

Passcode 2 Parenting \$1,250.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 22, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/27/2025 ✓	\$ 1,250.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/22/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00003335 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 17176

PURCHASED FROM:

Passcode 2 Parenting

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 22CU77 - Sept 2025 RECEIVED OCT 23/2025 Geauga County Auditor	50,000.0000	\$50,000.00
TOTAL DUE					\$50,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
2025 OCT 21 PM 1:28
PROBATE/JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
PASSCODE 2 PARENTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2025-370**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,250.00 (One Thousand Two Hundred Fifty Dollars and No Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for therapeutic visitations for 22CU77, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

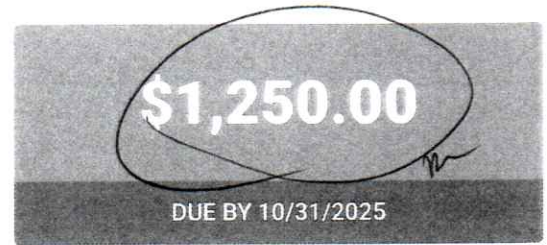
14 10/21/2025

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com
4402218027



Katie Ostrosky

231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

INVOICE NUMBER #136-254 ✓
INVOICE DATE 10/01/2025 ✓
INVOICE PERIOD 09/02/2025 - 09/30/2025
CASE CONTACT Peta Kerr
CASE NAME 220077 ✓

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
09/02/2025	Therapeutic Visitation: call with mom, trauma education	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
09/02/2025	Therapeutic Visitation: session between mom and child	Kaitlin Kushan	2.00	\$200.00	\$0.00	\$200.00
09/09/2025	Therapeutic Visitation: call with new therapist to update on case and plan intervention support	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/15/2025	Therapeutic visitation: call with mom	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/18/2025	Therapeutic Visitation: court case updates	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
09/18/2025	Therapeutic Visitation: call with mom on behavior management and prevention	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/19/2025	Therapeutic Visitation: updates for school and education on meeting child's needs	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/19/2025	Therapeutic Visitation: phone call with mom	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/22/2025	Therapeutic Visitation: team meeting/updates	Kaitlin Kushan	1.50	\$150.00	\$0.00	\$150.00
09/22/2025	Therapeutic Visitation: parent call, co-regulation after visits	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
09/25/2025	Therapeutic Visitation: call with mom about education needs and how to manage stress related to home work	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
09/30/2025	Therapeutic Visitation: call with mom about ongoing needs	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00

SUBTOTAL

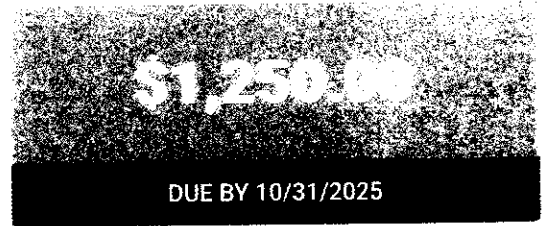
\$1,250.00

TOTAL AMOUNT DUE

\$1,250.00

10/2/25 KO ✓

Passcode to Parenting, LLC.
9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States



petakerr@passcodetoparenting.com
4402218027

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns, please don't hesitate to ask.
Thank you for doing business with us.
Kind regards,
Passcode to Parenting, LLC

PROFESSIONAL RATES

Karen Kushan, J.K.K. - \$100.00 per hour

WAYS TO PAY



Stripe

Payment available via Stripe
Card or ACH