

**BUDGET COMMISSION**

The Geauga County Budget Commission met in regular session Monday, November 3, 2025 at 10:00 a.m. in the Auditor’s office at 215 Main Street, Chardon, Ohio. Present: Frank Antenucci, Deputy Chief Administrator DATA, CARE, DARC, as alternate for Geauga County Auditor Charles E. Walder who was present virtually, Geauga County Prosecutor James Flaiz and Geauga County Treasurer C. P. Hitchcock.

Also Present: Chief Operations Manager Pamela McManhan and Deputy Auditors Tammy Most and Kristen Sinatra

Meeting Advertised: Regular Business - Virtual attendance offered.

**Prior Minutes**

Motion by Frank Antenucci, seconded by James Flaiz, to approve the minutes of the October 20, 2025 regular session.

Voice vote: Three ayes. Motion carried.

**School District Amendments 2025/2026**

**Berkshire LSD – 2025/2026 Amendment #4**

Motion by Frank Antenucci, seconded by James Flaiz, to amend the Berkshire LSD Official Certificate of Estimated Resources (GCA-015) to reflect the following changes to revenue previously certified:

**General Fund**

Increase in State Foundation other source revenue 83,677.00, from 5,876,634.00 to 5,960,311.00  
Increase Income Tax other source revenue 18,616.00, from 3,893,295.00 to 4,041,911.00.  
Decrease in Other – other source revenue (57,965.00), from 2,081,397 to 2,023,432.00

***Net adjustment: \$174,328.00***

**Special Revenue Fund**

Increase Fund 584 Title IV other source revenue 13,395.58, from 14,855.19 to 28,250.77

New General Fund Total:	\$25,255,719.81
<u>New Special Revenue Fund Total:</u>	<u>\$ 4,469,141.93</u>
<b>New 2025/2026 Certificate Total:</b>	<b>\$ 33,616,842.80</b>

*\*Appropriation form GCA-006 dated 11/03/2025 does exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**2025 Certificate Amendments**

**Capital Reserve Fund**

Newbury Township submitted an approved Resolution #20251015-01 creating Fund #4903 Reserve Account. Form GCA-037 with the acknowledgement date will be sent to the taxing district. There will be additional pages added to the taxing district’s budget folder and hearing documents to assure the reserve accounts will be reviewed annually. Additionally, Newbury Township may need to produce updated reports to support the cap amount of the Fund being adjusted.

Motion by Christopher Hitchcock, seconded by Frank Antenucci, to approve the creation of **Reserve Account #4903 Vehicle/Equipment Purchase Capital Reserve Fund by Newbury Township.**

Voice vote: Three ayes. Motion carried.

**Newbury Township – Amendment #7**

Motion by Frank Antenucci, seconded by James Flaiz, to amend the 2025 Newbury Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**Capital Projects Fund**

Increase (new) Fund 4903 Vehicle/Equipment Purchase Capital Reserve- other source revenue 150,000.00 from 0.00 to 150,000.00.

<b><u>New Capital Project Fund Total:</u></b>	<b><u>\$ 661,344.33</u></b>
<b><u>New 2025 Certificate Total:</u></b>	<b><u>\$ 7,527,337.98</u></b>

*\*Appropriation form GCA-006 dated 11/3/2025 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Bainbridge Township – Amendment #8**

Motion by James Flaiz, seconded by Christopher Hitchcock, to amend the 2025 Bainbridge Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

Increase #2041 Cemetery Fund other source revenue 2,272.83, from 28,000.00 to 30,272.83. (Transfer from Fiduciary Fund in accordance with Court Entries: 25-09-0333, 0334, 0335 & 0336)

**Capital Project Funds**

Increase Fund #4909 GF Cap. Reserve other source revenue 120,000.00, from 415,000.00 to 535,000.00.

**Fiduciary Fund**

Increase Funds (4951-4954) beginning balance Non-spendable amounts 1,733.88, from 538.73 to 2,272.61. (Approved Court Entries:25-09-0333, 0334, 0335 & 0336)

Decrease Funds (4951-4954) other source revenue (0.84), from 1.06 to 0.22. (To align with approved figures provided in court entries.)

***Net adjustment: \$1,733.04***

New Special Revenue Funds Total:	\$20,609,778.33
Capital Project Funds Total:	\$ 5,144,224.59
<b><u>New Fiduciary Fund Total:</u></b>	<b><u>\$ 2,272.83</u></b>
<b><u>New 2025 Certificate Total:</u></b>	<b><u>\$31,901,964.86</u></b>

*\*Appropriation form GCA-006 dated 11/3/2025 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Geauga County – Amendment #13**

Motion by Christopher Hitchcock seconded by Frank Antenucci, to amend the 2025 Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

Increase 2063 MRDD Residential Services Fund other source revenue 1,470,000.00, from 11,574,000.00 to 13,044,000.00.

<b><u>New Special Revenue Funds Total:</u></b>	<b><u>\$127,819,571.84</u></b>
<b><u>New 2025 Certificate Total:</u></b>	<b><u>\$293,242,206.18</u></b>

Voice vote: Three ayes. Motion carried.

**Other Business:**

**Adjusted Bond/Emergency Levy Millage for TY25CY26**

In accordance with ORC 5705.34, the members of the Budget Commission reviewed presented information and projected calculations to adjust millage collection for the following:  
Emergency levy to maintain voted revenue collection and  
Bond levies to ensure adequate collection to service and support debit in accordance with submitted schedules.

Motion by James Flaiz, seconded by Christopher Hitchcock, to table the adjusted Bond millage calculation approval for Berkshire LSD, Kenston LSD, Geauga Public Library, and millage adjustment for West Geauga LSD Emergency levies until November 17, 2025 (next scheduled Budget Commission meeting) to allow the Budget Commission additional time to review.

Voice vote: Three ayes. Motion carried

**General Discussion:**

Gauga Public Health District update:  
Revised forms were submitted. However, the Board of GPH needs to approve the submitted Supplemental Appropriations prior to execution. The fiscal for the GPH district was informed and will provide approval once it is available.

**Public Comment:**

Representative from League of Women Voters of Geauga (LWVG), Sarah McGlone (Director & Observer Corps Vice Chair), asked if the timeline for appeal has passed for the Geauga Park District's 2022 budget. Ms. Kristen Rine, attending virtually, confirmed that the time for appeal has passed. Ms. McGlone requested copies of all executed certificates.

Being no further business to conduct, a motion was made by C. P. Hitchcock, to adjourn the November 3, 2025 regular meeting at 10:34 a.m.

Respectfully submitted,



Charles E. Walder, Auditor  
Secretary/Budget Commission

