



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 11/07/25

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-000002554

Covius Holding \$1022.75

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher. Remit does not match NW.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$13,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/12/2025	\$ 1,022.75
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-0001127

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

10016

PURCHASED FROM:

Covius Holdings

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly Ann
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 13,000.00 DK127486	13,000.0000	\$13,000.00
TOTAL DUE					\$13,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
2025 NOV -6 AM 10:16

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
COVIUS HOLDINGS INC

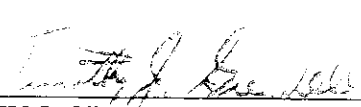
) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2025-414**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,022.75 (One Thousand Twenty Two Dollars and Seventy Five Cents) from 1001-007-02-701 payable to COVIUS HOLDINGS INC, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

Ken 11/6/2025

CC: Fiscal Director

Covius Print Ready Services
 Powered By Walz
 27398 Via Industria
 Temecula, CA 92590
 (303) 226-8135 (Phone)
 FEIN: 99-2544996
 Email: ar@covius.com



DK127486 ✓
 10/14/2025 ✓
 Net 30

Bill To:
 Geauga County Prob/Juv
 Court
 Attn: Justine Prall
 231 Main Street, 2nd Floor
 Chardon, OH 44024-1235
 United States of America

Ship To:
 Geauga County Prob/Juv Court
 231 Main Street, 2nd Floor
 Chardon, OH 44024-1235
 United States of America

WGLLC_00-
 2001475

Due Date	
Net 30	11/13/2025

1-UP LASER MAILER FORM - BARCODED	1,000	\$0.89	\$890.00
Freight - Walz Certified Mail Automation	1	\$67.65	\$67.65
Imprint Fee	1	\$65.10	\$65.10

Non Pre-paid - smyers@geaugapjcourt.org

Remit To:
 Covius Document Services, LLC
 720 S. Colorado Blvd, Suite 200
 Glendale, CO 80246

Electronic Payment Instructions:
 Covius Document Services, LLC
 Bank Name: Bank of America
 Account #: 898138712618
 Routing #: 026009593(Wire)
 063100277 (ACH)

	\$1,022.75
	\$0.00
Total Due:	\$1,022.75

Notice of Late Payment Charges

Any amounts not paid by the due date may be eligible to bear interest from the due date at the rate of 1% per month or the highest rate of interest permitted by law, whichever is lower. If Customer late payment terms are outlined in the contract and/or service agreement, that specified late fee structure will apply instead, including exemptions from late fees.