



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 11/07/25

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00002554

Passcode 2 Parenting \$2740.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 22, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/12/2025	\$ 2,740.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/22/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00003335

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 17176

PURCHASED FROM:

Passcode 2 Parenting

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 25CU67 - Oct 2025	50,000.0000	\$50,000.00
TOTAL DUE					\$50,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO 2025 NOV -6 AM 10:16

PROBATE-JUVENILE
DIVISION

IN RE:) JUDGE TIMOTHY J. GRENDLELL
)
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
PASSCODE 2 PARENTING) **2025-412**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,740.00 (Two Thousand Seven Hundred Forty Dollars and No Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for contract services for 25CU67, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDLELL, JUDGE

10/16/2025

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States



petakerr@passcodetoparenting.com
4402218027

Katie Ostrosky

231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

\$2,740.00
DUE BY 12/02/2025

INVOICE NUMBER #156-288
INVOICE DATE 11/02/2025 ✓
INVOICE PERIOD 10/01/2025 - 10/31/2025
CASE CONTACT Peta Kerr
CASE NAME 25CU007 ✓

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
10/01/2025	Supervised Visit and Parent Phone Call	Kaylee Tomasek	1.00	\$80.00	\$0.00	\$80.00
10/01/2025	Parent Coaching	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
10/02/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/06/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/06/2025	Parent Coaching	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
10/07/2025	Parent Phone Call	Kaylee Tomasek	0.25	\$20.00	\$0.00	\$20.00
10/08/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/08/2025	Supervised Visit (PC) & Collateral Contact	Kaylee Tomasek	1.00	\$80.00	\$0.00	\$80.00
10/09/2025	Parent Coaching consultation	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/09/2025	Parent Coaching consultation	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
10/10/2025	Supervised Visit (PC) & Collateral Contact	Kaylee Tomasek	1.00	\$80.00	\$0.00	\$80.00
10/10/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/10/2025	Parent Coaching consultation	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/13/2025	Collateral Contact	Kaylee Tomasek	0.50	\$40.00	\$0.00	\$40.00
10/13/2025	Parent Coaching consultation	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/13/2025	Parent Coaching	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/13/2025	Parent Coaching consultation re;supervised visits	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/14/2025	Collateral Contact & Parent Phone Call	Kaylee Tomasek	1.75	\$140.00	\$0.00	\$140.00
10/14/2025	Parent Coaching consultation	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/14/2025	Parent Coaching consultation	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/15/2025	Supervised Visit & Collateral Contact	Kaylee Tomasek	2.00	\$160.00	\$0.00	\$160.00
10/15/2025	Parent Coaching	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
10/15/2025	Supervised visit	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/16/2025	Collateral Contact	Kaylee Tomasek	0.50	\$40.00	\$0.00	\$40.00
10/16/2025	Parent Coaching	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50

10/17/2025	Supervised Visit (PC)	Kaylee Tomasek	0.50	\$40.00	\$0.00	\$40.00
10/17/2025	Supervised call	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/20/2025	Supervised phone call	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/22/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/22/2025	Supervised phone call	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/23/2025	Coparent Coaching	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/24/2025	Parent Coaching	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/24/2025	Coparent Coaching consultation	Peta Kerr	0.25	\$22.50	\$0.00	\$22.50
10/24/2025	Supervised visit planning	Peta Kerr	0.50	\$45.00	\$0.00	\$45.00
10/27/2025	Supervised phone call	Peta Kerr	0.75	\$67.50	\$0.00	\$67.50
10/27/2025	Supervised visit planning	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/27/2025	Parent Phone Call	Kaylee Tomasek	0.50	\$40.00	\$0.00	\$40.00
10/29/2025	Supervised visit prep and supervised visit	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/29/2025	Parent Coaching consultation	Peta Kerr	0.25	\$22.50	\$0.00	\$22.50
10/31/2025	Parent Coaching Consultation	Peta Kerr	1.00	\$90.00	\$0.00	\$90.00
10/31/2025	Supervised Visit	Kaylee Tomasek	0.50	\$40.00	\$0.00	\$40.00

SUBTOTAL \$2,740.00

TOTAL AMOUNT DUE *we* **\$2,740.00**

11-3-25 KO

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com
4402218027

\$2,740.00

DUE BY 12/02/2025

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns please don't hesitate to ask.

Thank you for doing business with us.

Kind regards,

Passcode to Parenting, LLC

PROFESSIONAL RATES

Peta Kerr (PK) - \$90.00 per hour.

Kaylee Tomasek (KT) - \$80.00 per hour

WAYS TO PAY



Stripe

Pay online via Stripe's secure payment portal.