Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 12/01/25

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-000002733 **ODP $62.88**

______ Dept. Head Signature Missing on Cover	______ Incorrect Vendor Numbers (s)
______ Incorrect Account Number	______ Incorrect/No Encumbrance No.
______ Incorrect Remit Address	______ Incorrect Voucher Amount
______ Insufficient Cash Balance Available	______ Incorrect G/L Date
______ Batch not Approved in New World	______ Expense Precede Encumbrance
______ Insufficient Balance Available on PO	______ Remit Copy Missing
Missing Original Invoice/Supporting Documents	______ Due Date Deadline Missed
______ Missing "OK to Pay" Initials/Signature	__X__ Other

Solution: No original signature on the voucher cover or invoice. Wrong date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293
Direct Line: (440) 279-1600
FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359
Web site: http://www.auditor.co.geauga.oh.us
Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
$13,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by ______________________________, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date:
Then and Now Certficate:	
Warrant Received by:	
Date:	

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/1/2025	$ 62.88
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2025-0001127

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB____VOUCHER____

VENDOR I.D. NO. 13898

PURCHASED FROM:

ODP

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Cram
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 13,000.00 443357027001 & 9788001	13,000.0000	$13,000.00
				TOTAL DUE	$13,000.00

RECEIVED
NOV 26 2025
Geauga County Auditor

Presented by Court as a courtesy only, NOT statutorily required
See *State ex rel. Grendell v. Walder*, Slip Opinion No. 2022-Ohio-204

FILED
PROBATE-JUVENILE COURT
2025 NOV 26 AM 11:55
PROBATE-JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDELL
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
ODP Business Solutions, LLC) **2025-439**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$62.88 (Sixty Two Dollars and Eighty Eight Cents) from 1001-007-02-701 payable to ODP Business Solutions, LLC, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure… the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

Robert W. Berger
ROBERT W. BERGER, JUDGE
Sitting by Assignment #25JA5007

CC: Fiscal Director

10000

REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
443359788001	15.79	1 OF 1
INVOICE DATE	**TERMS**	**PAYMENT DUE**
03-OCT-25	Net 30	02-NOV-25

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
GEAUGA CNTY PROBATE JUVY CRT
231 MAIN ST
2ND FLOOR SUITE 200
CHARDON OH 44024-1263

Ship To: GEAUGA CNTY PROBATE JUVY CRT
231 MAIN ST
2ND FLOOR SUITE 200
CHARDON OH 44024-1263

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
19649432	Depot, Office	231MAINST	443359788001	02-OCT-25	03-OCT-25

BILLING ID	PURCHASE ORDER	RELEASE	ORDERED BY	DESKTOP	COST CENTER
24537205			KIMBERLY LAURIE		

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
494183 31808	PEN,ACRO,FASHION,ASTD,5P 494183	PK Y	1	1	0	15.790	15.79

SUB-TOTAL	15.79
TIERED DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	15.79

ALL AMOUNTS ARE BASED ON USD CURRENCY

KC

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
GEAUGA CNTY PROBATE JUVY CRT	24537205	443359788001	03-OCT-25	15.79	

FLO 245372057 4433597880011 00000001579 1 3

PLEASE SEND YOUR CHECK TO: ODP Business Solutions, LLC
PO BOX 633301
CINCINNATI OH 45263-3301

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

10000

REPRINT OF ORIGINAL INVOICE

odp BUSINESS SOLUTIONS, LLC

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
443357027001	47.09	1 OF 1
INVOICE DATE	**TERMS**	**PAYMENT DUE**
02-OCT-25	Net 30	02-NOV-25

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
GEAUGA CNTY PROBATE JUVY CRT
231 MAIN ST
2ND FLOOR SUITE 200
CHARDON OH 44024-1263

Ship To: GEAUGA CNTY PROBATE JUVY CRT
231 MAIN ST
2ND FLOOR SUITE 200
CHARDON OH 44024-1263

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
19649432	Depot, Office	231MAINST	443357027001	02-OCT-25	02-OCT-25

BILLING ID	PURCHASE ORDER	RELEASE	ORDERED BY	DESKTOP	COST CENTER
24537205			KIMBERLY LAURIE		

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
8220526 32166	STAND,MONITOR,ALLSOP,DRA 8220526	EA Y	1	1	0	47.090	47.09

SUB-TOTAL	47.09
TIERED DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	47.09

Ke

ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
GEAUGA CNTY PROB ATE JUVY CRT	24537205	443357027001	02-OCT-25	47.09	

FLO 245372057 4433570270016 00000004709 1 4

PLEASE SEND YOUR CHECK TO: ODP Business Solutions, LLC
PO BOX 633301
CINCINNATI OH 45263-3301

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU