

The Transition Supervisory Board met on Tuesday, July 22, 2025, at 1:30 p.m. at 12611 Ravenwood Drive in the Geauga County Office Building and via Microsoft Teams for a Special meeting. **Members present:** Kate Jacob, Transition Supervisory Board Chair; and Celesta Mullins, County Recorder. **Other present:** Pam McMahan, Chief Operations Officer; Former-Aquilla Village Mayor Richard Wolfe; Susan Weiland, Assistant Prosecuting Attorney; Pearce Leary, Receiver Trustee via phone; Tammy Most, Deputy Auditor; Kristen Sinatra, Deputy Auditor and Akshay Raikar, ADP.

Absent: Jim Dvorak, County Commissioner.

Approval of the Transition Supervisory Board meeting minutes from 6/26/25

Motion: by Celesta Mullins, seconded by Kate Jacob to approve the meeting minutes from 6/26/25.

Voice votes: 2 ayes, 1 absent, 0 abstain. **Motion carried.**

Receiver Update

Approval of the Receiver Update

Motion: by Kate Jacob, seconded by Celesta Mullins to approve the Receiver's update.

Pearce stated that the shredding is complete. They have two things to get done for the 2023/2024 audit. The State Auditor's Office spoke with Patricia and said that they will be sending out an engagement letter soon.

Pearce also stated that he spoke with Susan and that the deeds should be recorded by Claridon not by Pearce because the exemption form requires a signature by the grantee or grantee's agent. Pearce asked Susan if she would talk to the Assistant County Prosecutor representing Claridon Township to see what her thoughts were. Susan replied she did speak with APA Krissy Rine, who represents Claridon Township, and she stated that Krissy cannot speak for the Township because the Township's Board of Trustees must act. But she did say that it seemed reasonable for Claridon to pay for the recording fees as the grantee, and Claridon has not been left in a situation by it absorbing Aquilla. Susan stated that Krissy believes that is reasonable, but Claridon cannot be bound by just her opinion until their Board of Trustees acts.

Kate asked Susan if she thought that anything from the Board might help to move this matter forward. Susan replied that she does not believe so.

Pearce stated that he is going to meet with Patricia soon to go over all the documentation that they will be submitting.

Kate asked Pam in terms of the 2023/2024 audit, is the Board able to wrap everything up on their end without having the audit complete or do they have to wait until the audit is finished. Pam replied that the Board needs to wait until the Audit is completed.

Voice votes: 2 ayes, 1 absent, 0 abstain. **Motion carried.**

Auditor's Office Update

Approval of the Auditor's Office Update

Motion: by Celesta Mullins, seconded by Kate Jacob to approve the Auditor's Office update.

Pam stated Real Estate is aware the transfers are coming and waiting on the documentation.

Voice votes: 2 ayes, 1 absent, 0 abstain. **Motion carried.**

Other Business

Celesta asked Pearce regarding the Affidavit of Facts that is supposed to be recorded, will that be done prior to the deeds? Pearce replied absolutely. Celesta wanted to confirm because they have them in the vault, they are just waiting for the money.

Richard stated that Patricia was contacted by the State Auditor, but they do not have a date and there is not much for them to do until the audit is done.

Kate asked if they should set the next meeting further out. Pam stated that if they want to schedule the meeting for 3 weeks out she could reserve a room, and they can always cancel. Kate agreed and added that hopefully by then there might be additional updates regarding the transfers, as well as the ARPA reporting and repayment.

The next Transition Supervisory Board meeting will be held on September 4, 2025, at 1:00 p.m.

Public comment


None

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Kate Jacob motioned to adjourn.

Respectfully submitted,



Kate Jacob
Transition Supervisory Board Chair



Jim Dvorak

County Commissioner



Celesta Mullins

County Recorder