



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 01/16/26

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2026-0000082

Passcode 2 Parenting \$1900.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: : No original signature on the voucher cover or invoice. Remit does not match NW.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 22, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/19/2026	\$ 1,900.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/22/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00003335

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 10963

PURCHASED FROM:

Passcode 2 Parenting

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 22CU77 - Dec 2025	50,000.0000	\$50,000.00
TOTAL DUE					\$50,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN THE PLEAS COURT

2026 JAN 12 PM 12:53

RECEIVED

JAN 12 2026

Geauga County Auditor

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
PASSCODE 2 PARENTING


) JUDGE TIMOTHY YEAGREND
)
)
) PROPER ADMINISTRATIVE ORDER
) 2026-19

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,900.00 (One Thousand Nine Hundred Dollars and No Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for therapeutic visitations for 22CU77, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


ROBERT W. BERGER, JUDGE
Sitting by Assignment #25JA5007

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States



petakerr@passcodetoparenting.com
4402218027

\$1,900.00

DUE BY 01/31/2026

Katie Ostrosky

231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

INVOICE NUMBER #226-400

INVOICE DATE 01/01/2026 ✓

INVOICE PERIOD 12/01/2025 - 12/22/2025

CASE CONTACT Peta Kerr

CASE NAME 220077 ✓

DATE	DESCRIPTION	PROFESSIONAL NAME	HOURS/FLAT	AMOUNT	TAX	BALANCE
12/01/2025	Therapeutic Visitation: processing holiday and behavior management skills	Kaitlin Kushan	1.50	\$150.00	\$0.00	\$150.00
12/02/2025	Therapeutic Visitation: updates on intervention and court required services	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
12/08/2025	Therapeutic Intervention: Parent call with mom about ongoing needs and therapeutic intervention	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
12/09/2025	Therapeutic Visitation: call with school about ongoing needs	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
12/09/2025	Therapeutic Visitation: call with mom about school and home ongoing situation	Kaitlin Kushan	1.50	\$150.00	\$0.00	\$150.00
12/09/2025	Therapeutic Visitation: updates with caseworker	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
12/10/2025	Therapeutic Visitation: home visit with mom and child	Kaitlin Kushan	2.00	\$200.00	\$0.00	\$200.00
12/10/2025	Therapeutic Visitation: call with mom about hv and responses to behaviors	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
12/12/2025	Therapeutic Visitation: updates with GAL	Kaitlin Kushan	0.50	\$50.00	\$0.00	\$50.00
12/12/2025	Therapeutic Visitation: School needs	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
12/15/2025	Therapeutic Visitation: parent consultation on behavioral needs	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00
12/16/2025	Therapeutic Visitation: call with school on behavioral needs	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
12/16/2025	Therapeutic Visitation: call with mom on ongoing needs and behavioral support	Kaitlin Kushan	1.75	\$175.00	\$0.00	\$175.00
12/18/2025	Therapeutic Visitation: call with school about ongoing needs	Kaitlin Kushan	0.75	\$75.00	\$0.00	\$75.00
12/18/2025	Therapeutic Visitation: case updates with JFS and behavior support planning	Kaitlin Kushan	1.25	\$125.00	\$0.00	\$125.00
12/19/2025	Therapeutic Visitation: School meeting and follow up with mom	Kaitlin Kushan	1.75	\$175.00	\$0.00	\$175.00
12/22/2025	Therapeutic Visitation: call with mom about trauma education	Kaitlin Kushan	1.00	\$100.00	\$0.00	\$100.00

SUBTOTAL \$1,900.00

TOTAL AMOUNT DUE ✓ **\$1,900.00**

1-6-26 KO

W

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com

4402218027

\$1,900.00

DUE BY 01/31/2026

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns please don't hesitate to ask.

Thank you for doing business with us.

Kind regards,

Passcode to Parenting, LLC

PROFESSIONAL RATES

Kaitlin Kushan (KK) - \$100.00 per hour.

WAYS TO PAY



Stripe

[Pay online via Stripe's secure payment portal.](#)