



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 01/16/26

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2026-0000082

Passcode 2 Parenting \$4477.50

| |
|--|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover |
| <input type="checkbox"/> Incorrect Account Number |
| <input type="checkbox"/> Incorrect Remit Address |
| <input type="checkbox"/> Insufficient Cash Balance Available |
| <input type="checkbox"/> Batch not Approved in New World |
| <input type="checkbox"/> Insufficient Balance Available on PO |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature |

| |
|---|
| <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Incorrect G/L Date |
| <input type="checkbox"/> Expense Precede Encumbrance |
| <input type="checkbox"/> Remit Copy Missing |
| <input type="checkbox"/> Due Date Deadline Missed |
| <input checked="" type="checkbox"/> Other |

Solution: No original signature on the voucher cover or invoice. Remit does not match NW.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 22, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$50,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

| | |
|---------------------------------|-------------|
| FOR AUDITORS USE ONLY | Date: _____ |
| Then and Now Certificate: _____ | |
| Warrant Received by: _____ | |
| Date: _____ | |

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

| | | |
|-------------|--------------------|----------------------|
| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
| | 1/19/2026 <i>X</i> | \$ 4,477.50 <i>✓</i> |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 09/22/2025 | | |
| 1099 AMT. | | |
| | dr | |
| | cr | |

PURCHASE ORDER NO. 2025-00003335 *✓* *Kc*

| |
|--|
| GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____ |
|--|

VENDOR I.D. NO. 10963

PURCHASED FROM:

Passcode 2 Parenting

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|-----------|------|------|---|-------------|-------------|
| 1.0000 | Each | 2005 | Contracted Services - Contract Services 2005-007-53-601 - Contract Services 50,000.00 25CU67 - Dec 2025 | 50,000.0000 | \$50,000.00 |
| TOTAL DUE | | | | | \$50,000.00 |

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT

2026 JAN 12 PM 12:54

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

RECEIVED

JAN 12 2026

Geauga County Auditor

IN RE:

JUVENILE COURT
EXPENDITURES
PASSCODE 2 PARENTING

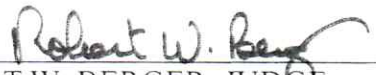
) JUDGE TIMOTHY J. GRENDELL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2026-23

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$4,477.50 (Four Thousand Four Hundred Seventy Seven Dollars and Fifty Cents) from 2005-007-53-601 payable to PASSCODE 2 PARENTING, for parent coaching for 25CU67, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


ROBERT W. BERGER, JUDGE
Sitting by Assignment #25JA5007

CC: Fiscal Director

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States



\$4,477.50
DUE BY 01/31/2026

petakerr@passcodetoparenting.com
4402218027

Katie Ostrosky

231 Main St. 2nd Floor
Chardon, Ohio 44024
United States

kostrosky@geaugapjcourt.org

INVOICE NUMBER #230-404

INVOICE DATE 01/01/2026 ✓

INVOICE PERIOD 12/01/2025 - 12/31/2025

CASE CONTACT Peta Kerr

CASE NAME 25CV07 ✓

| DATE | DESCRIPTION | PROFESSIONAL NAME | HOURS/FLAT | AMOUNT | TAX | BALANCE |
|------------|---|-------------------|------------|----------|--------|----------|
| 12/01/2025 | Supervised Home Visit & Parent Consultation | Kaylee Tomasek | 2.50 | \$200.00 | \$0.00 | \$200.00 |
| 12/01/2025 | Collateral Contact | Kaylee Tomasek | 0.50 | \$40.00 | \$0.00 | \$40.00 |
| 12/01/2025 | Parent Coaching consultation | Peta Kerr | 0.75 | \$67.50 | \$0.00 | \$67.50 |
| 12/01/2025 | Parent Coaching consultation | Peta Kerr | 5.00 | \$450.00 | \$0.00 | \$450.00 |
| 12/02/2025 | Parent Coaching | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/03/2025 | Parent Coaching | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/03/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/05/2025 | Parent coaching | Peta Kerr | 0.75 | \$67.50 | \$0.00 | \$67.50 |
| 12/06/2025 | Parent Coaching collaboration | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/06/2025 | Supervised Visit & Collateral Contact | Kaylee Tomasek | 3.00 | \$240.00 | \$0.00 | \$240.00 |
| 12/08/2025 | Supervised Visit & Collateral Contact | Kaylee Tomasek | 3.00 | \$240.00 | \$0.00 | \$240.00 |
| 12/08/2025 | Parent Coaching consultation | Peta Kerr | 0.25 | \$22.50 | \$0.00 | \$22.50 |
| 12/08/2025 | Parent Coaching consultation | Peta Kerr | 0.75 | \$67.50 | \$0.00 | \$67.50 |
| 12/09/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/09/2025 | Parent Coaching | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/10/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/11/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/11/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/12/2025 | Collateral Contact | Kaylee Tomasek | 1.00 | \$80.00 | \$0.00 | \$80.00 |
| 12/12/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/12/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/15/2025 | Supervised Visit & Collateral Contact | Kaylee Tomasek | 2.00 | \$160.00 | \$0.00 | \$160.00 |
| 12/15/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/15/2025 | Parent Coaching | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/15/2025 | Parent Coaching | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |

| | | | | | | |
|------------|--|----------------|------|----------|--------|----------|
| 12/15/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/16/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/16/2025 | Collateral Contact & Supervised Visitation Documentation | Kaylee Tomasek | 2.50 | \$200.00 | \$0.00 | \$200.00 |
| 12/17/2025 | Supervised Visitation Documentation | Kaylee Tomasek | 2.00 | \$160.00 | \$0.00 | \$160.00 |
| 12/17/2025 | Parent Coaching | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/17/2025 | Parent Coaching consultation | Peta Kerr | 1.00 | \$90.00 | \$0.00 | \$90.00 |
| 12/18/2025 | Collateral Contact | Kaylee Tomasek | 0.50 | \$40.00 | \$0.00 | \$40.00 |
| 12/18/2025 | Parent Coaching consultation | Peta Kerr | 1.50 | \$135.00 | \$0.00 | \$135.00 |
| 12/18/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/22/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/22/2025 | Supervised Visit & Collateral Contact | Kaylee Tomasek | 3.50 | \$280.00 | \$0.00 | \$280.00 |
| 12/23/2025 | Parent Coaching | Peta Kerr | 0.75 | \$67.50 | \$0.00 | \$67.50 |
| 12/23/2025 | Parent Coaching consultation | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/26/2025 | Supervised visit | Peta Kerr | 2.00 | \$180.00 | \$0.00 | \$180.00 |
| 12/29/2025 | Parent Coaching | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/29/2025 | Supervised Visit | Kaylee Tomasek | 2.00 | \$160.00 | \$0.00 | \$160.00 |
| 12/29/2025 | Parent Coaching | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |
| 12/30/2025 | Parent Coaching consultation | Peta Kerr | 0.75 | \$67.50 | \$0.00 | \$67.50 |
| 12/30/2025 | Parent Coaching consultation | Peta Kerr | 0.25 | \$22.50 | \$0.00 | \$22.50 |
| 12/31/2025 | Parent coaching | Peta Kerr | 0.50 | \$45.00 | \$0.00 | \$45.00 |

SUBTOTAL \$4,477.50

TOTAL AMOUNT DUE **\$4,477.50**

1-6-26 KO

KL

Passcode to Parenting, LLC.

9215 Mentor Ave., 1080
Mentor, Ohio 44077
United States

petakerr@passcodetoparenting.com

4402218027

\$4,477.50

DUE BY 01/31/2026

MEMO

Please find your invoice attached for the month. The payment is due on or before 30 days from now. If you have any questions or concerns, please don't hesitate to ask.

Thank you for doing business with us.

Kind regards,

Passcode to Parenting, LLC

PROFESSIONAL RATES

Peta Kerr (PK) - \$90.00 per hour.

Kaylee Tomasek (KT) - \$80.00 per hour.

WAYS TO PAY



Stripe

[Pay online via Stripe's secure payment portal.](#)