



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 01/23/2026

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2026-00000189

Sam Matthews \$48.02

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/26/2026 X	\$ 48.02 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2025		dr.
1099 AMT.		cr.

PURCHASE ORDER NO. 2025-00001135 ✓ *HC*

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 11766
PURCHASED FROM:
Sam Matthews

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses - Other - Travel 1001-008-00-902 - Travel 2,500.00 ✓	2,500.0000	\$2,500.00
			December 2025 - P		
			RECEIVED		
			JAN 22 2026		
			Geauga County Auditor		
				TOTAL DUE	\$2,500.00

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
JUL 21 PM 3:01
CLERK OF COURT
GEAUGA COUNTY, OHIO

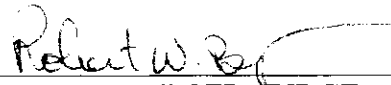
IN RE:) JUDGE TIMOTHY J. GRENDALL
PROBATE COURT)
EXPENDITURES)
MATTHEWS, SAMUEL R) **PROPER ADMINISTRATIVE ORDER**
) **2026-25**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$48.02 (Forty Eight Dollars and Two Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for employee mileage reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



ROBERT W. BERGER, JUDGE
Sitting by Assignment #25JA5007

CC: Fiscal Director

**Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage - 2025**

Print Form

Reset Form

PRINT EMPLOYEE NAME Samuel Matthews

DEPARTMENT Probate

DATE	ORIGIN	DESTINATION	MILEAGE	MISC. AMOUNT
	PURPOSE OF TRAVEL			
12/4/25	231 Main St Chardon, OH	12350 Bass Lake Rd Chardon, OH	✓ 7.60	
	25PG561, RT			
12/5/25	231 Main St Chardon, OH	620 Water St Chardon, OH	✓ 2.20	
	25PG596, RT			
12/5/25	231 Main St Chardon, OH	12350 Bass Lake Rd Chardon, OH	✓ 7.60	
	25PG594, RT			
12/8/25	Novelty	14095 E Center St Burton; 231 Main St Chardon	✓ 12.70	
	25PG599 (24.2 miles - 11.5 normal commute = 12.7)			
12/8/25	231 Main St Chardon, OH	Chesterland	✓ 19.40	
	25PG600, RT			
12/8/25	231 Main St Chardon	12350 Bass Lake Rd Chardon	✓ 7.60	
	25PG561, RT			
12/19/25	231 Main St Chardon	13207 Ravenna Rd Chardon; novelty	✓ 4.60	
	25PG620 (16.1 - 11.5 normal commute = 4.6)			
12/17/25	Range training (26.40 - tax 1.63 - surcharge 0.77 = 24.00)			24.00
12/17/25	231 Main St, Chardon	12375 Kinsman Newbury; Novelty	✓ 6.90	
	range training (18.4 - normal commute 11.5 = 6.9)			

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Column Totals A ✓ 68.60 \$ 24.00 B

Total Mileage Amount (A) X .700** \$ 48.02 C

Total Reimbursement (B) + (C) **\$ 72.02**

ORIGINAL RECEIPTS MUST BE ATTACHED

Samuel Matthews ✓
Employee Signature Date 1/9/26

Robert W. Benz ✓
Department Head Signature

** IRS .700 rate effective 01/01/2025
Commissioners Approved 01/07/2025

Revised 01/08/2025 RHL

ReB

JM

12-17-2025 -15:29 INV#5465

FIRST STRIKE INDOOR RANGE
12975 KINSMAN RD BLDG G-2
NEWBURY, OH 44065
(440) 739-4110
SALES PERSON: JOHN M

SAMUEL MATTHEWS - 4651214
13617 CHILLICOTHE RD
NOVELTY, OH 440720000

MPN: RANGE/000000

RANGE FEE
MFG: FIRST STRIKE

1 R 10 \$22.00 \$22.00

MPN: ENDEAVOR 110/110

.50 TARGET

1 R 40 \$0.50 \$2.00

SUB TOTAL: \$24.00

SALES TAX 1 \$1.63

TOTAL SALES TAX 1 \$1.63

SURCHARGE&NBSP \$0.77

TOTAL AMOUNT: \$26.40

#MC 1753#017265 \$26.40

