# Auditor
# Charles E. Walder
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 02/12/26

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2026-00000334** **Shetler $.02**

| | |
|---|---|
| ______ Dept. Head Signature Missing on Cover | _____ Incorrect Vendor Numbers (s) |
| ______ Incorrect Account Number | _____ Incorrect/No Encumbrance No. |
| ______ Incorrect Remit Address | _____ Incorrect Voucher Amount |
| ______ Insufficient Cash Balance Available | _____ Incorrect G/L Date |
| ______ Batch not Approved in New World | _____ Expense Precede Encumbrance |
| ______ Insufficient Balance Available on PO | _____ Remit Copy Missing |
| Missing Original Invoice/Supporting Documents | _____ Due Date Deadline Missed |
| ______ Missing "OK to Pay" Initials/Signature | __X__ Other |

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher.

**Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293**
Direct Line: (440) 279-1600
FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359
Web site: http://www.auditor.co.geauga.oh.us
Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS**
**O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
$2,500.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by ______________________________, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
|---|---|---|
| | 2/16/2026 ✓ | $ 0.02 ✓ |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 01/03/2025 | dr. | |
| 1099 AMT. | cr. | |
| | | |

PURCHASE ORDER NO. 2025-00001143 ✓ KC

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB_____ VOUCHER_____

FOR AUDITORS USE ONLY Date:____________
Then and Now Certficate: ____________
Warrant Received by: ____________
Date: ____________

VENDOR I.D. NO. 40009

**PURCHASED FROM:**

Shetler

**SHIP TO:**
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

**INVOICE TO:**
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|---|---|---|---|---|---|
| 1.0000 | Each | 2051 | Materials & Supplies - Materials & Supplies<br>2051-007-00-701 - Materials and Supplies 2,500.00 ✓<br>101791b | 2,500.0000 | $2,500.00 |
| | | | | TOTAL DUE | $2,500.00 |

Presented by Court as a courtesy only,
NOT statutorily required
See *State ex rel. Grendell v. Walder*,
Slip Opinion No. 2022-Ohio-204

# IN THE COURT OF COMMON PLEAS
# JUVENILE DIVISION
# GEAUGA COUNTY, OHIO

2026 FEB AM 11:51

| | |
|---|---|
| IN RE: | ) JUDGE TIMOTHY J. GRENDELL |
| | ) |
| | ) |
| JUVENILE COURT EXPENDITURES **LBL LITHOGRAPHERS** | ) **PROPER ADMINISTRATIVE ORDER** |
| | ) **2026-70** |

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of $0.02 (No Dollars and Two Cents) from 2051-007-00-701 payable to LBL LITHOGRAPHERS, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure… the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

ROBERT W. BERGER, JUDGE
Sitting by Assignment #25JA5007

CC: Fiscal Director

**Shetler Business Solutions**
14960 S State Ave, P O Box 1307
Middlefield, OH 44062-2185
USA
payables@lblprinting.com
www.shetlers.com

# Statement

**TO**
Justine Prall
G.C. JUVENILE PROBATE
231 MAIN ST. STE. 200
CHARDON, OH 44024

**STATEMENT NO.** 6663
**DATE** 01/30/2026
**TOTAL DUE** $0.02
**ENCLOSED**

| DATE | DESCRIPTION | AMOUNT | OPEN AMOUNT | PAYMENT |
|---|---|---|---|---|
| 12/04/2025 | Invoice #101791: Due 01/03/2026. | 480.35 | 0.02 | |



| Current Due | 1-30 Days Past Due | 31-60 Days Past Due | 61-90 Days Past Due | 90+ Days Past Due | Amount Due |
|---|---|---|---|---|---|
| 0.00 | 0.02 | 0.00 | 0.00 | 0.00 | **$0.02** |

KL

Shetler Business Solutions

Shetler Business Solutions
14960 S State Ave, P O Box 1307
Middlefield, OH 44062-2185
payables@lblprinting.com
www.shetlers.com

# Invoice 101791

**BILL TO**
Justine Prall
G.C. JUVENILE PROBATE
231 MAIN ST. STE. 200
CHARDON, OH 44024

| DATE | PLEASE PAY | DUE DATE |
|---|---|---|
| 12/04/2025 | $480.35 | 01/03/2026 |

**P.O. NUMBER**
101586

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | Copy/Print - 365 | Casa Envelopes | 5,000 | 0.09607 | 480.35T |

We appreciate your Business and we look forward to serving you again soon!

| | |
|---|---|
| SUBTOTAL | 480.35 |
| TAX | 0.00 |
| TOTAL | 480.35 |
| TOTAL DUE | $480.35 |

THANK YOU.

ku SM

## Accounts Payable Invoice Inquiry

### Invoice 101791

Documents Notes

#### Invoice Batch

| | |
|---|---|
| Batch Department | Juvenile Court - Juvenile Court |
| Batch Date | 01/07/2026 |
| Batch Number | 2026-00000082 |
| Batch Description | |
| Created by User | Kimberly Laurie Sup |

#### Invoice

| | |
|---|---|
| Status | Paid |
| Invoice Department | Juvenile Court - Juvenile Court |
| Invoice Number | 101791 |
| Invoice Description | Materials & Supplies |
| Invoice Date | 01/07/2026 |
| Due Date | 01/07/2026 |
| G/L Date | 01/19/2026 |
| Received Date | |
| Terms | |
| Hold Payment Reason | |

#### Payment Information

| | |
|---|---|
| Bank Account | Clearing Account |
| Payment Type | Check |
| Payment Number | 1194133 |
| Payment Date | 01/22/2026 |
| Confirming EFT | |
| Manual Check | |
| Check Sort Code | |
| Check Code | |

#### Remittance Information

| | |
|---|---|
| Vendor | 40009 - LBL LITHOGRAPHERS |
| Contact Name | LBL LITHOGRAPHERS |
| Description | |
| Address | DBA: SHETLER BUSINESS SOLUTIONS<br>P O BOX 1307<br>MIDDLEFIELD, OH 44062 |
| Email Address | |

#### Invoice Net Amount

| | |
|---|---|
| Invoice Amount | $480.33 |
| Discount | |
| Freight | |
| State Tax | |
| County Tax | |
| City/Local Tax | |
| Retainage | |
| Invoice Net Amount | $480.33 |