



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 02/25/26

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2026-00000413

Western Reserve Office Supply \$69.28

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 2, 2026

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	3/2/2026 +	\$ 69.28 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/02/2026	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2026-00001409 ✓ VC

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

4817

PURCHASED FROM:

Western Reserve Office

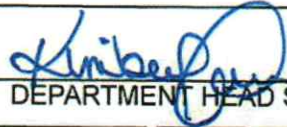
INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	Materials & Supplies - Materials and Supplies 2051-007-00-701 - Materials and Supplies 2,000.00 430852 ✓	2,000.0000	\$2,000.00
TOTAL DUE					\$2,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

FILED
JUL 17 2021
CLERK OF COURT
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
WESTERN RESERVE OFFICE SUPPLY

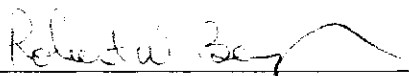
) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2026-82**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$69.28 (Sixty Nine Dollars and Twenty Eight Cents) from 2051-007-00-701 payable to WESTERN RESERVE OFFICE SUPPLY, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



ROBERT W. BERGER, JUDGE
Sitting by Assignment #26JA0683

CC: Fiscal Director

WESTERN RESERVE OFFICE SUPPLY

P.O.BOX 167

CHARDON OH 44024

440-285-2256

customerservice@WesternReserveOfficeSupply.com

INVOICE 430852 ✓

INVOICE DATE: FEB 13 2026 ✓

TO:

Geauga County Probate Court
231 Main Street #200
Chardon OH 44024

SHIP TO:

9m-2pm
CASA FOR KIDS
470 Center St #5C

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS
P West		Shawna M	Our truck	02/13/26	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
3	BSN20855 laminating pouches, letter, 5mil,clear,50pk	18.14	54.42
2	UNV21124 std sheet protectors, letter, clear, 50pk	7.43	14.86

THANK YOU FOR YOUR BUSINESS.
CUSTOMER SERVICE 440.285.2256

SUBTOTAL	\$69.28
TAX	0
TOTAL DUE	\$69.28

W 5M