



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **04/09/26**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2026-00000752

Heather Mountsier \$171.18

☐ Dept. Head Signature Missing on Cover
☐ Incorrect Account Number
☐ Incorrect Remit Address
☐ Insufficient Cash Balance Available
☐ Batch not Approved in New World
☐ Insufficient Balance Available on PO
☐ Missing Original Invoice/Supporting Documents
☐ Missing "OK to Pay" Initials/Signature

☐ Incorrect Vendor Numbers (s)
☐ Incorrect/No Encumbrance No.
☐ Incorrect Voucher Amount
☐ Incorrect G/L Date
☐ Expense Precede Encumbrance
☐ Remit Copy Missing
☐ Due Date Deadline Missed
☒ Other

Solution: No original signature on the voucher cover or invoice. Incorrect date on voucher cover.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 2, 2026

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$5,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	4/13/2026 ☒	\$ 171.18 ☒
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/02/2026		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2026-00001388 ☒

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO.

5267

PURCHASED FROM:

Heather Mountsier

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

[Signature]

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - Travel 1001-007-02-902 - Travel 5,000.00 March 2026	5,000.0000	\$5,000.00
TOTAL DUE					\$5,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

IN RE:

JUVENILE COURT
EXPENDITURES
MOUNTSIER, HEATHER

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2026-119**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$171.18 (One Hundred Seventy One Dollars and Eighteen Cents) from 1001-007-02-902 payable to MOUNTSIER, HEATHER, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



ROBERT W. BERGER, JUDGE
Sitting by Assignment #26JA0683

CC: Fiscal Director

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage - 2026

PRINT EMPLOYEE NAME Heather Mountsier

DEPARTMENT Juvenile Probation

DATE	ORIGIN	DESTINATION	MILEAGE	MISC. AMOUNT
	PURPOSE OF TRAVEL			
3/2/26	231 Main Street Chardon 44024	Newbury, Home	8.50	
	Home Visit 26JS007, Home (less normal 12 mile commute)			
3/3/26	231 Main Street Chardon 44024	Russell, Home	2.80	
	Home Visit 25JU180, Home (less normal 12 mile commute)			
3/6/26	231 Main Street Chardon 44024	Chardon	8.00	
	Home Visit 25JD177 			

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature

Date

Department Head Signature

IRS .725 rate effective 01/01/2026
 Commissioners Approved 01/06/2026

Revised 01/07/2026

Handwritten: 171.18
Handwritten: KLM
Handwritten: sm

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage - 2026

PRINT EMPLOYEE NAME Heather Mountsier

DEPARTMENT Juvenile Probation

DATE	ORIGIN	DESTINATION	MILEAGE	MISC. AMOUNT
	PURPOSE OF TRAVEL			
3/31/26	Home	Youngstown, Chardon	✓ 101.00	
	Field Visit 25JD001, 231 Main Street Chardon 44024 (less normal 12 mile commute)			

Total Mileage Amount	(A) X .725 **	\$ 73.23 C
Total Reimbursement	(B) + (C)	✓ \$ 73.23

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Heather Mountsier
Employee Signature

✓
3/31/26
Date

Beth Williams 4-1-26
Department Head Signature

Kin...

IRS .725 rate effective 01/01/2026
Commissioners Approved 01/06/2026