



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 03/17/26

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2026-00000562

Western Reserve Office Supply \$797.39

_____ Dept. Head Signature Missing on Cover

_____ Incorrect Account Number

_____ Incorrect Remit Address

_____ Insufficient Cash Balance Available

_____ Batch not Approved in New World

_____ Insufficient Balance Available on PO

Missing Original Invoice/Supporting Documents

_____ Missing "OK to Pay" Initials/Signature

_____ Incorrect Vendor Numbers (s)

_____ Incorrect/No Encumbrance No.

_____ Incorrect Voucher Amount

_____ Incorrect G/L Date

_____ Expense Precede Encumbrance

_____ Remit Copy Missing

_____ Due Date Deadline Missed

___X___ Other

Solution: No original signature on the voucher cover. Incorrect date on voucher cover.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 2, 2026
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$15,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	3/23/2026	\$ 797.39
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/02/2026	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2026-00001396

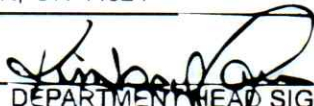
GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 4817

PURCHASED FROM:

Western Reserve Office Supply

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials and Supplies 1001-008-00-701 - Materials and Supplies 15,000.00 430861-430884 RECEIVED MAR 16 2026 Geauga County Auditor	15,000.0000	\$15,000.00
TOTAL DUE					\$15,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
CLERK OF COURT
2026 MAR 2 PM 2:43

IN RE:

PROBATE COURT

EXPENDITURES

WESTERN RESERVE OFFICE SUPPLY

) JUDGE TIMOTHY J. GRENDALL
)
)
)

) PROPER ADMINISTRATIVE ORDER

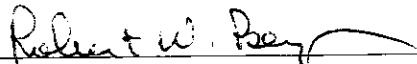
) 2026-103

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$797.39 (Seven Hundred Ninety Seven Dollars and Thirty Nine Cents) from 1001-008-00-701 payable to WESTERN RESERVE OFFICE SUPPLY, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


ROBERT W. BERGER, JUDGE
Sitting by Assignment #26JA0683

CC: Fiscal Director

INVOICE 430861

INVOICE DATE: FEB 18 2026

SHIP TO:
same[illegible]

SUBTOTAL	\$71.43
SALES TAX	0
TOTAL DUE	\$71.43

FOR CUSTOMER SERVICE, PLEASE CONTACT 440-285-2256.
THANK YOU FOR YOUR BUSINESS!

INVOICE 430866

INVOICE DATE: FEB 24 2026

SHIP TO:
9m-2pm
CASA FOR KIDS
470 Center St #5C

[illegible]

INVOICE 430876

INVOICE DATE: FEB 28 2026

SHIP TO:
same[illegible]

SUBTOTAL	\$332.76
SALES TAX	0
TOTAL DUE	\$332.76

FOR CUSTOMER SERVICE, PLEASE CONTACT 440-285-2256.
THANK YOU FOR YOUR BUSINESS!

WESTERN RESERVE OFFICE SUPPLY

P.O. BOX 167
CHARDON OH 44024
440-285-2256
customerservice@WesternReserveOfficeSupply.com

INVOICE 430878

INVOICE DATE: FEB 28 2026

TO:
Geauga County Probate/Juvenile Court
231 Main Street #200
Chardon OH 44024

SHIP TO:
same

SALESPERSON	ORDER NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS
P West		Shawna	Our truck	02/28/26	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	SPECIAL ORDER Xstamper N11, black ROBERT W BERGER, SITTING BY ASSIGNMENT	39.95	39.95

SUBTOTAL	\$39.95
SALES TAX	0
TOTAL DUE	\$39.95

FOR CUSTOMER SERVICE, PLEASE CONTACT 440-285-2256.
THANK YOU FOR YOUR BUSINESS!

INVOICE 430882

customerservice@WesternReserveOfficeSupply.com

INVOICE DATE: MAR 05 2026

SHIP TO:
same[illegible]

SUBTOTAL	\$38.95
SALES TAX	0
TOTAL DUE	\$38.95

FOR CUSTOMER SERVICE, PLEASE CONTACT 440-285-2256.
THANK YOU FOR YOUR BUSINESS!

INVOICE 430884

INVOICE DATE: MAR 09 2026

SHIP TO:
9m-2pm
CASA FOR KIDS
470 Center St #5C

[illegible]

SUBTOTAL	\$66.34
TAX	0
TOTAL DUE	\$66.34

me om